GMS Monthly Agency Meeting

Federal Shutdown

- Follow instructions in 09.26.25 memo from OMB Director Brian Daniels

  - **Tuesday 10.07.25 Risk Assessment Memo to OMB**: identify critical time sensitive risks and mitigations – communicate with contacts listed in the memo.

- Continue to enter & maintain awards in Euna

- Continue to submit draw down requests for eligible expenditures if your federal payment management system is still online and accessible. See 9.25.25 agency call deck for quick reference on draw down.

- Communicate with your Budget Analyst/OMB related to spend & additional guidance

- Monitor spend on federal awards & follow any guidance issued by OMB.

In-Flight Federal Awards – Life to Date (LTD) Conversion

- **Life to Date Round 3 has been fully loaded.**

- You can view your grants for expected LTD changes with the following reports:

  - **2A LTD Billed (Expense)** report can be used for expenditures/CI invoice amounts

  - **2D - LTD Billed Invoices & Adjustment** report represents federal revenue received and adjustments

- Billing and Receivables tab is another way to view this information. If you have **prepaid awards**, be sure to understand each of the three tabs within this tab.

- If something is wrong, please email Brianna.l.murphy@doa.ri.gov

  - GMO is also reviewing the loads. Any problems will be addressed as soon as possible when the review has been completed. Please be patient.

Euna > Workday

New federal awards entered in Euna will undergo a completeness review check by GMO and/or OMB

    a) **Your award will not move to Workday until the required elements are populated**

        i.   Federal award $ amount must match uploaded federal award letter(s). If it does not GMO will follow up one time and then change the amount to match the letter(s) provided.

        ii.   You must include: Federal award letter(s), FAIN, ALN#, 5-digit appropriation number(s) in the Internal Grant Name field examples below:

- Single Approp, no match (most common): *OMB pls assign Approp 12345*
- Match: *OMB pls assign Approp 12345 for fed and 54321 for match*
- No match, multiple appropriations: *OMB pls assign Approps 12345 (primary) & 54321 (allowed) for fed. No match*

- Naming convention: Federal Award Name (as written on award letter) FFYXX/PYXX/GYXX - FAIN

#1 Issue in ERP for Grants:
EUNA GRANTS: You must ensure your federal awards are up to date now that Workday is live. It's essential.

We are updating Job Aids – e.g. Draw Down – specifics entered when submitting the request.

ERP Updates & Tips

Refer to [9.25.25 office hour slide deck](#) for overview on how to:

- Initiate federal draws
- Determine draw amount for transactions w/o grant worktags.
- Receipting federal draws
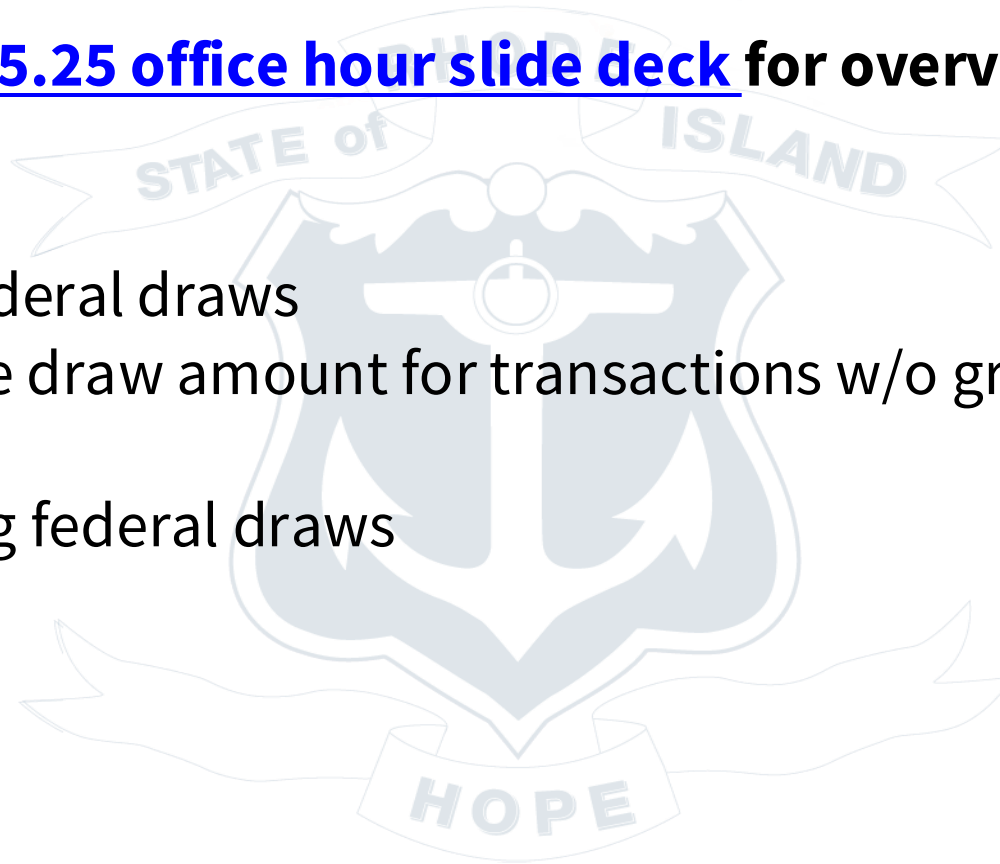
Training, Support, and Resources for Agencies

Upcoming Trainings

Intro to Rhode Island Grants and Euna (eCivis) for Applicants: October 23rd, 10:00am

Support

1. Weekly Office Hour – TUESDAYS at 2:00 pm - Euna Grants issues

2. Weekly ERP Office Hours – Thursdays at 11:00am

3. Monthly Agency Call – 1st or 2nd Monday at 1:30 PM

4. [User Support Form](#) – Available for both State Agency and Subrecipient/Applicant users

Resources

- Grants Management Office webpage

  - [Resources for State Agencies](#)

- [SharePoint](#) for recorded trainings

  - Submit User Support Form if you need access

Reminders from previous Agency Calls

Update on Non-Competitive (Direct to Award) Subaward Justification Waiver

Fall 2025 all Non-Competitive (Direct to Award) Subaward Justification Waiver requests will be submitted via online form (ARM). Agencies can begin this process now by following the form link below

Non-Competitive (Direct to Award) Subaward Justification Waiver online form:

https://gn.ecivis.com/GO/gn_redir/T/519s6oeb6fbx

Instructions on how to submit: https://acrobat.adobe.com/id/urn:aaid:sc:US:efa32fe5-a886-4980-a4e9-b8beb7d2dc2d

Non-Profit Transparency

At the request of the General Assembly, we have been asked to inform any and all recipients of direct grants and/or named appropriations though the state budget, in excess of $50,000, that they may be impacted by R.I. Gen. Laws § 22-6-16 (P.L. 2025 Sec 41 & 42 (S0579A/H6235A)). This statute reads in its entirety as:

> ### 22-6-16. Nonprofit funding transparency.
>
> *(a) Any nonprofit entity that receives grants or other funding in excess of fifty thousand dollars ($50,000) from the general assembly directly or appropriated through the state budget for any fiscal year shall, within ninety (90) days of the receipt of the grant or appropriation, provide information relating to employee compensation within the nonprofit entity to the general assembly.*
>
> *(b) The nonprofit entity shall disclose the total benefit package paid to the five (5) highest compensated employees with reportable compensation of at least one hundred thousand dollars ($100,000) from the organization during the previous fiscal year. This disclosure shall include a description of the position, the total salary or compensation paid along with all benefits provided including, but not limited to, health insurance, retirement or pension contributions, and any other allowances for items such as automobiles, lodging or communication devices. Provided, however, the name of the individual employee need not be disclosed.*

Further, the General Assembly requests that such reports should be sent by hard copy or email to the Chairs of the House and Senate Finance Committees and their respective fiscal advisors.

House Committee on Finance:
Chairman Marvin L. Abney - rep-abney@rilegislature.gov
Sharon Reynolds Ferland, House Fiscal Advisor - sreynolds@rilegislature.gov

To mail a hard copy, please send to their attention at: 82 Smith St, State House - Room 306, Providence, Rhode Island 02903

Senate Committee on Finance:
Chairman Louis P. DiPalma - sen-dipalma@rilegislature.gov
Stephen Whitney, Senate Fiscal Advisor - swhitney@rilegislature.gov

To mail a hard copy, please send to their attention at: 82 Smith St, State House - Room 117, Providence, Rhode Island 02903

FFATA Reporting Changes

⚠️ Changes to Subaward Reporting location - Here are the key dates for Subaward Reporting in SAM.gov:

- March 6, 2025 - FSRS.gov will be decommissioned. FSRS.gov will no longer be accessible to report or access subaward data (for search, edit, or create).
- While data will be able to be entered into the FSRS.gov system until close of business on March 6th, we recommend that users complete all subaward submissions in FSRS.gov as soon as possible.
- Visitors to FSRS.gov will be redirected to SAM.gov/FSRS
- March 7, 2025 - SAM.gov will begin ingesting a final set of data from the reports that were created or edited in FSRS.gov just prior to decommissioning.
- March 8, 2025 - Subaward reporting (search, edit, or create) will be enabled in SAM.gov
- Visitors to FSRS.gov will be redirected to SAM.gov/FSRS

FFATA Reporting Changes

If you are responsible for FFATA reporting within your agency, log in to SAM.gov to ensure your account is accessible and to request the appropriate role from your agency's Entity Administrator. The Federal Service Desk has put together this [document](#) to explain the new role that all FFATA reports will need going forward.

From GSA on 2/27/25:

To help users prepare for the change and move of subaward reporting to SAM.gov, GSA will:

- Offer a **second training session next Wednesday**, March 5 at 1:00PM EST. Please [click to register](#) for the live session on Thursday. When you go to register, you may discover that you already have been courtesy registered for the event by GSA (possible if you have participated in a previous session). If that is the case for you, there is no action required on your part. The recording of the event will be made available as soon as possible for those who can not attend live.
- Publish a variety of **knowledge articles** at the [Federal Service Desk](#) (SAM.gov's helpdesk) that will help you navigate the new subaward functionality in SAM.gov after March 7. These knowledge articles will be available on FSD.gov within the next few days and will be searchable by topic.
- Provide **how-to videos** during the next few weeks on the IAE [playlist](#) on GSA YouTube that will also help you navigate (in many instances, step-by-step) how to do subaward reporting in SAM.gov after March 7. These videos also will be made available soon.

If you are having trouble locating your Entity Administrator or with the transition to SAM.gov, please reach out to brianna.l.murphy@doa.ri.gov .

Appendix

User Support:

To submit a support request please use the User Support form located on the Grants Management Office website:
https://controller.admin.ri.gov/grants-management/grant-management-system-gms/user-support

Grants Management Office Team Supporting GMS System:

- Steve Thompson
- Laura Sullivan
- Katje Benoit
- Brittany Murtaugh