

# GMS Monthly Agency Meeting



**Grants Management System**  
*Monthly Agency Meeting: August 4, 2025*

# In-Flight Federal Awards – Life to Date (LTD) Conversion

LTD files were due COB 8/1.

GMO is in the process of reviewing the data submitted for completeness and consistency. Accenture will then load the data into a Workday test environment where agencies will validate the data they provided. Once validated the data will be loaded to Production on 8/15.

As soon as possible GMO will be sending reports with a detailed email explaining how to review the reports. The reports are the final step in the process and will serve as agency validation prior to GMO & Accenture loading the LTD data into the Workday Production environment. Reports will be sent to agencies no later EOD 8/11.

It is essential agencies validate the report data by COB 8/13.

# ERP Updates and Schedule

1. Cash Sale transaction recorded in month received (all by COB 8/1 for July) and August cash receipts must be received by Aug 15. - Debits Cash, Credits Fed Revenue.
2. Grants loaded into production weekend of 8/16- 8/17 in period August, 2025. Creates a receivable in the form of a "Customer Invoice": Debit AR and Credits Fed Revenue
3. Agencies must record Customer Invoice Adjustments for cash receipt activity for July 1 - Aug 17 on or before 8/29. Debits Fed Rev and Credits AR **Job aid to be provided. Training 8/7 at 11 AM.**
4. Agencies will have to Journal "payroll" activities to the Grant worktag for period July 1 through August 31. And again for Sept.
5. A&C will have to perform accounting adjustments for expense activity (Supplier Invoices and Expense Reports) without Grant worktag. Agencies will have to add a Grant worktag via journal to any other source 02 federal transactions posted in Workday before October 1.
6. Validation rule turns on October 1 (source 02 requires Grant worktag).
7. When doing federal draws for SFY26 expenses in Workday, agencies must follow job aid "Documenting Federal Draws, Payments, and Deposits."

# Non-Profit Transparency

At the request of the General Assembly, we have been asked to inform any and all recipients of direct grants and/or named appropriations through the state budget, in excess of \$50,000, that they may be impacted by R.I. Gen. Laws § 22-6-16 (P.L. 2025 Sec 41 & 42 (S0579A/H6235A)). This statute reads in its entirety as:

## **22-6-16. Nonprofit funding transparency.**

*(a) Any nonprofit entity that receives grants or other funding in excess of fifty thousand dollars (\$50,000) from the general assembly directly or appropriated through the state budget for any fiscal year shall, within ninety (90) days of the receipt of the grant or appropriation, provide information relating to employee compensation within the nonprofit entity to the general assembly.*

*(b) The nonprofit entity shall disclose the total benefit package paid to the five (5) highest compensated employees with reportable compensation of at least one hundred thousand dollars (\$100,000) from the organization during the previous fiscal year. This disclosure shall include a description of the position, the total salary or compensation paid along with all benefits provided including, but not limited to, health insurance, retirement or pension contributions, and any other allowances for items such as automobiles, lodging or communication devices. Provided, however, the name of the individual employee need not be disclosed.*

Further, the General Assembly requests that such reports should be sent by hard copy or email to the Chairs of the House and Senate Finance Committees and their respective fiscal advisors.

### House Committee on Finance:

Chairman Marvin L. Abney - [rep-abney@rilegislature.gov](mailto:rep-abney@rilegislature.gov)

Sharon Reynolds Ferland, House Fiscal Advisor - [sreynolds@rilegislature.gov](mailto:sreynolds@rilegislature.gov)

To mail a hard copy, please send to their attention at: 82 Smith St, State House - Room 306, Providence, Rhode Island 02903

### Senate Committee on Finance:

Chairman Louis P. DiPalma - [sen-dipalma@rilegislature.gov](mailto:sen-dipalma@rilegislature.gov)

Stephen Whitney, Senate Fiscal Advisor - [swhitney@rilegislature.gov](mailto:swhitney@rilegislature.gov)

To mail a hard copy, please send to their attention at: 82 Smith St, State House - Room 117, Providence, Rhode Island 02903

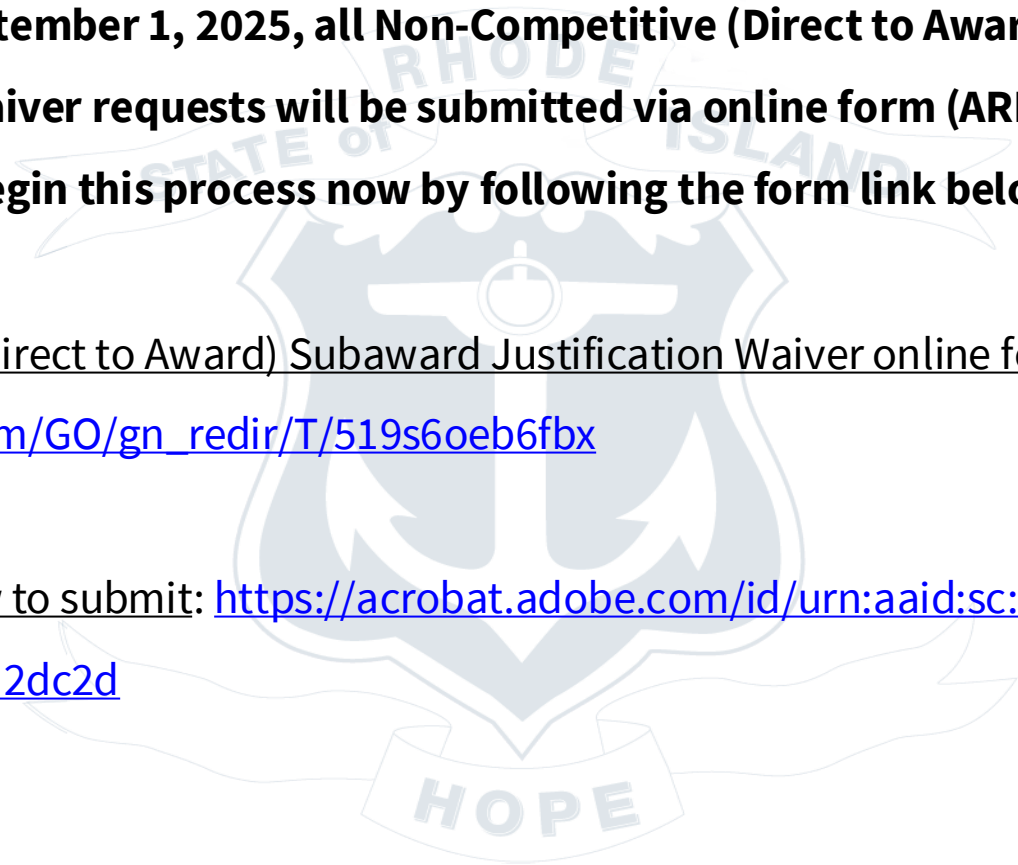
# Update on Non-Competitive (Direct to Award) Subaward Justification Waiver

**Starting September 1, 2025, all Non-Competitive (Direct to Award) Subaward Justification Waiver requests will be submitted via online form (ARM). Agencies can begin this process now by following the form link below**

Non-Competitive (Direct to Award) Subaward Justification Waiver online form:

[https://gn.ecivis.com/GO/gn\\_redir/T/519s6oeb6fbx](https://gn.ecivis.com/GO/gn_redir/T/519s6oeb6fbx)

Instructions on how to submit: <https://acrobat.adobe.com/id/urn:aaid:sc:US:efa32fe5-a886-4980-a4e9-b8beb7d2dc2d>



# UEI Management

We have received a report from one agency that their federal funder is adding a 60-day window ahead of a UEI expiration date as eligibility requirement to receive funding.



# Upcoming Training for Subrecipients

**September 11, 2025 – 10:00am-11:30am**

## **Managing Your Grant Award for Subrecipients**

**Subrecipients can sign up for training via link below:**

<https://controller.admin.ri.gov/grants-management/training/upcoming-training>

The GMO has sent information on how to sign up to all Award Owners in the GMS

Agency users who want to attend to learn more about the subrecipient GMS experience are welcome to sign up.

# Training, Support, and Resources for Agencies

## Upcoming Trainings

ERP Grants Training - Federal Draws in Workday: August 7, 2025 - 11:00am – 12:00pm

ERP Grants Training – Office Hours Greatest Hits: August 14, 2025 – 11:00am – 12:00pm

Managing Your Grant Award for Subrecipients: Thursday September 11, 2025 - 10:00 – 11:30am

## Support

1. Weekly Office Hours – TUESDAYS at 2 PM
2. Monthly Agency Call – 1<sup>st</sup> or 2<sup>nd</sup> Monday at 1:30 PM
3. [User Support Form](#) – Available for both State Agency and Subrecipient/Applicant users

## Resources

- Grants Management Office webpage
  - [Resources for State Agencies](#)
- [SharePoint](#) for recorded trainings
  - Submit User Support Form if you need access

# Reminders from previous Agency Calls

# Federal Update

## Federal Government is operating under a Continuing Resolution through the rest of Federal Fiscal Year (9/30/25)

- While the shutdown concerns are tabled until October, we are continuing to monitor the debt ceiling situation.
- Notify the Governor's Office when you receive any unexpected termination notices, amendment requests, or other non-routine communications concerning federal awards under your management.
  - Follow the specific notification procedures detailed in the March 4<sup>th</sup> memo from the Governor's Office.
  - Prompt communication of these critical developments is essential.

# FFATA Reporting Changes



Changes to Subaward Reporting location - Here are the key dates for Subaward Reporting in SAM.gov:

- March 6, 2025 - FSRs.gov will be decommissioned. FSRs.gov will no longer be accessible to report or access subaward data (for search, edit, or create).
- While data will be able to be entered into the FSRs.gov system until close of business on March 6th, we recommend that users complete all subaward submissions in FSRs.gov as soon as possible.
- Visitors to FSRs.gov will be redirected to SAM.gov/FSRS
- March 7, 2025 - SAM.gov will begin ingesting a final set of data from the reports that were created or edited in FSRs.gov just prior to decommissioning.
- March 8, 2025 - Subaward reporting (search, edit, or create) will be enabled in SAM.gov
- Visitors to FSRs.gov will be redirected to SAM.gov/FSRS

# FFATA Reporting Changes

**If you are responsible for FFATA reporting within your agency, log in to SAM.gov to ensure your account is accessible and to request the appropriate role from your agency's Entity Administrator. The Federal Service Desk has put together this [document](#) to explain the new role that all FFATA reports will need going forward.**

From GSA on 2/27/25:

To help users prepare for the change and move of subaward reporting to SAM.gov, GSA will:

- Offer a **second training session next Wednesday**, March 5 at 1:00PM EST. Please [click to register](#) for the live session on Thursday. When you go to register, you may discover that you already have been courtesy registered for the event by GSA (possible if you have participated in a previous session). If that is the case for you, there is no action required on your part. The recording of the event will be made available as soon as possible for those who can not attend live.
- Publish a variety of **knowledge articles** at the [Federal Service Desk](#) (SAM.gov's helpdesk) that will help you navigate the new subaward functionality in SAM.gov after March 7. These knowledge articles will be available on FSD.gov within the next few days and will be searchable by topic.
- Provide **how-to videos** during the next few weeks on the IAE [playlist](#) on GSA YouTube that will also help you navigate (in many instances, step-by-step) how to do subaward reporting in SAM.gov after March 7. These videos also will be made available soon.

If you are having trouble locating your Entity Administrator or with the transition to SAM.gov, please reach out to [brianna.l.murphy@doa.ri.gov](mailto:brianna.l.murphy@doa.ri.gov) .

# Appendix

## User Support:

To submit a support request please use the User Support form located on the Grants Management Office website:

<https://controller.admin.ri.gov/grants-management/grant-management-system-gms/user-support>

Grants Management Office Team Supporting GMS System:

- Steve Thompson
- Laura Sullivan
- Katje Benoit
- Brittany Murtaugh

