

GMS Monthly Agency Meeting



Grants Management System
Monthly Agency Meeting: January 6, 2025

eCivis Metrics

METRIC	VALUE AS OF JANUARY 3, 2024
NUMBER OF OPEN FEDERAL AWARDS	840
DOLLAR AMOUNT OF OPEN FEDERAL AWARDS	\$3,149,244,821
NUMBER OF ACTIVE SUBAWARDS	864
DOLLAR AMOUNT OF ACTIVE SUBAWARDS	\$254,208,117
NUMBER OF INVOICES PAID (DECEMBER 2024)	51
DOLLAR AMOUNT OF INVOICES PAID (DECEMBER 2024)	\$4,034,818

2024 Training Review

State Agency Trainings

- Total attendees at State Agency Trainings: 1,428
- Total trainings held for State Agency users: 26
- Subjects of trainings offered: 17
- State Agency user who attended most trainings:

Audrey Wright!

Subrecipient Trainings

- Total attendees at Applicant/Subrecipient Trainings: 207
- Total trainings held for Applicants/Subrecipients: 4
- Average attendance per training: 52

2024 User Support Review

Total tickets received in 2024: 1,230

- State Agency users: 965
- Applicants/Subrecipients: 265

Average time for ticket response: 9 hours (including weekends/holidays)

Median time for ticket response: 1.2 hours (including weekends/holidays)

State Agency user who submitted the most tickets:

Melissa Francisco!

Agency who submitted the most tickets

DOH

January Updates – Annual Organization Registration

New enhancement for AOR in 2025

The Annual Organization Registration will be transitioning to the ARM platform

- All entities must submit a new AOR when new awards are made
- Entities with existing awards will not need to re-submit their AOR unless
 - a) they are awarded a new grant after the launch of the new AOR process,
 - b) the performance period of their existing award extends beyond 2025.
- Only 1 AOR will be accepted per entity (categorized by EIN)
 - exception: public school districts
- State agency users will still check an entities AOR status on the website

AOR will be paused until January 13th to accommodate enhancement

Emails will be sent out to the following groups with updates once the AOR is live

- State Agency active GMS users
- Applicants/subrecipients who have submitted an AOR in the past
- The subrecipient "Award Owner" listed in GMS

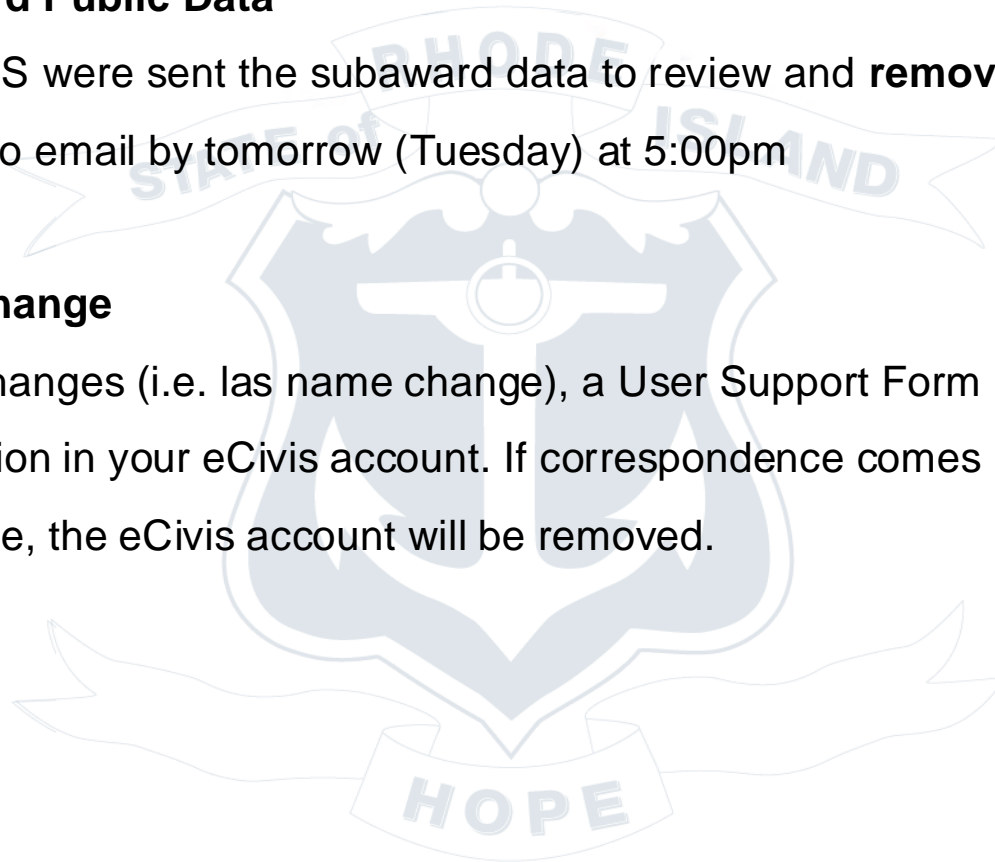
January Updates

Statewide Subaward Public Data

Project Leads in GMS were sent the subaward data to review and **remove any PII**. If there are questions, respond to email by tomorrow (Tuesday) at 5:00pm

Reminder: Email change

If your state email changes (i.e. las name change), a User Support Form must be submitted to update that information in your eCivis account. If correspondence comes back as inactive/undeliverable, the eCivis account will be removed.



January Updates

Publishing Solicitations

- Starting December 1, 2024, both Competitive and Direct-to-Award solicitations must submit a [User Support Form](#) to be published.
- Select "Publish Solicitation" as Type of Issue in support form.

Grants Policy Update

- Delayed due to ERP – revised draft submitted to DOA 1/3/25
- Training and effective date TBD

Grants Regulation Update

- To align with revised UGG and remove references to specific software systems
- Drafted, not yet submitted to ORR
- Delayed due to ERP

High Risk Subrecipients – Flagging for other Agencies

- Optional: GMO can post a file in eCivis/Euna Organization Library
- Agencies would need to provide basic info to GMO, after flagging high risk subrecipients (org name, date, agency contact for additional info, comments etc.)

January ERP Grants Updates

Security Roles Assignment:

- Most agencies submitted grants security roles – thank you!
- For agencies that did not, be sure to submit data to the ERP Security team by 1/17/25.
 - Refer to 12/23 email from DOA ERP for details.
 - AEC, DEM, DOA (DCAMM & Planning), DOH, EOC, TREAS.

General Update:

- GMO ERP team is working with Accenture to begin End to End testing
- Pending key decision on how payroll for grant funded employees will be setup and tracked. Compliance with [UGG 200.430\(g\)](#) Next meeting 1/15/25
- End to End testing scenarios loaded and ready for testing.
- Pilot conversations with agencies about Projects involving grant funded employees. Reach out to Laura.E.Sullivan@doa.ri.gov if you'd like to participate in pilot.

Federal Budget – Government Shutdown

FFY25: October 1, 2024 - September 30, 2025

- FFY25 budget still not finalized
- Entire federal government is operating via Continuing Resolution (CR)

December 20th: Thank you!

- Pending federal government shutdown was averted in final hours
- Agencies initiated over \$43m in federal draws
- Congress passed a Continuing Resolution (CR) through March 14, 2025

Takeaways:

- This may happen again, as early as March 14th.
- If asked to draw funds, only draw amounts that your agency has documentation to support (eligible, allowable, allocable, reasonable) in accordance with applicable federal program regulations.
- GMO is working within DOA with Budget/OMB to refine the process related to federal shut down prep.

Application and Review Management (ARM) Training

Thank you to the agencies who responded to our request for information to determine agency training schedule

Training Timeline: December 2024 – May 2025

State Agencies who responded to information request will receive email from GMO with further details. If no response is sent, agencies will be assigned a training slot.

Agencies will be contacted via eCivis Department to confirm training timeline (Some agencies have multiple eCivis Departments that will need to be trained/transferred)

Training will occur monthly and include the following

- In-depth ARM training
- Dedicated office hours for that month's group
- Access to training videos and user guides

Reminders

- The transfer from Zengine to ARM must be done by state agency eCivis Department
- No solicitations in that eCivis Department can be open during the training timeline/transfer
 - No solicitations accepting applications or reviewing applications

ARM Training Schedule

January	February	March	April	May
DPS - Central Management	RIEMA - Emergency Management Agency	JUD - District Court	EOHHS - Central Management	DOA - Energy
DPS - State Police	RIDE - Commissioner	JUD - Family Court	RIHOU - Department of Housing	ARTS - Council on the Arts
DOA - Office of Library and Information Services	RIDE - Fiscal Operations	JUD - Superior Court	DOH - Central Management	CRMC - Coastal Resource Management Council
<i>DEM - Bureau of Environmental Protection</i>	RIDE - Innovation	JUD - Supreme Court	DOH - Community Health and Equity	SOS - Elections
<i>DEM - Bureau of Natural Resources</i>	RIDE - System Transformation	DHS - Central Management	DOH - COVID-19	DOT
<i>DEM - Office of Director</i>	RIDE - Teaching and Learning	DHS - Child Support Enforcement	DOH - Customer Services	
<i>DHS - Office of Healthy Aging</i>	BHDDH - Behavioral Healthcare	DHS - Health Care Eligibility	DOH - Environmental Health	
<i>HPHC - Historical Preservation and Heritage Commission</i>	BHDDH - Central Management	DHS - Individual and Family Support	DOH - Health Labs and Medical Examiner	
<i>AG - Criminal</i>		DHS - Office of Veterans Services	DOH - Policy and Information and Communications	
		DHS - Rhode Island Works and Child Care	DOH - Preparedness Response Infectious Disease and Emergency Medical Services	
		DHS - State Funded Programs		

Training, Support, and Resources for Agencies

Upcoming Trainings

Invitations typically sent approx. 2 weeks prior to training date

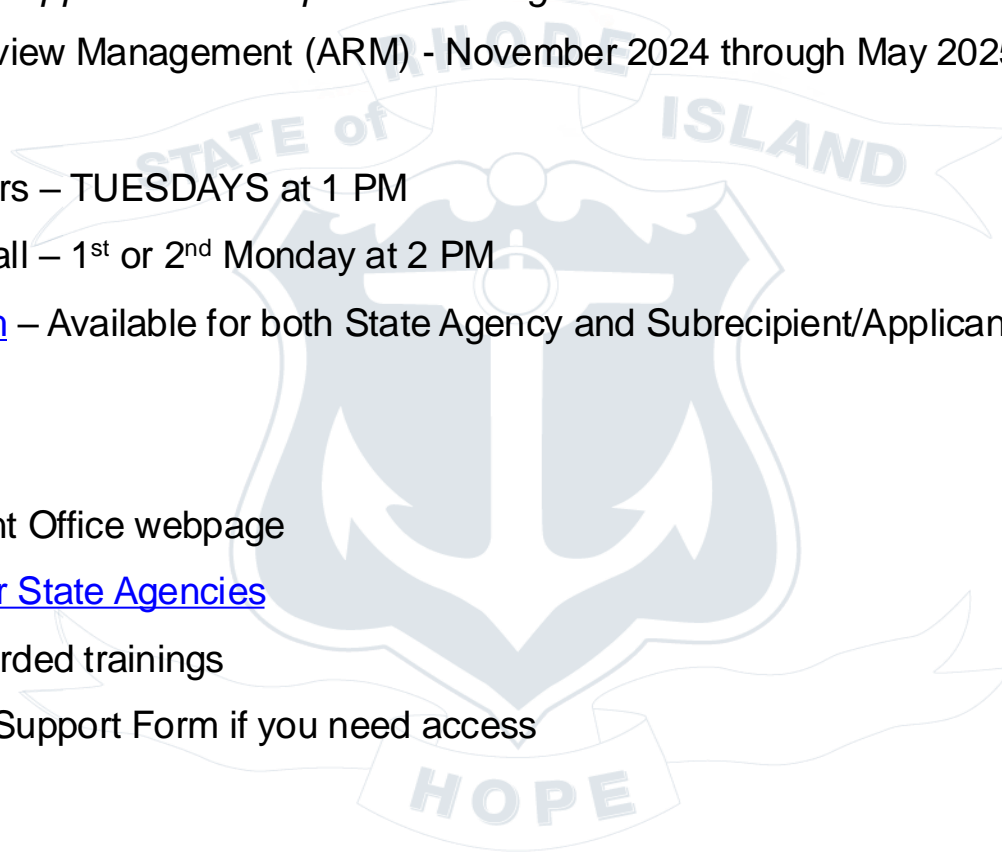
- Application and Review Management (ARM) - November 2024 through May 2025

Support

1. Weekly Office Hours – TUESDAYS at 1 PM
2. Monthly Agency Call – 1st or 2nd Monday at 2 PM
3. [User Support Form](#) – Available for both State Agency and Subrecipient/Applicant users

Resources

- Grants Management Office webpage
 - [Resources for State Agencies](#)
- [SharePoint](#) for recorded trainings
 - Submit User Support Form if you need access



Appendix

User Support:

To submit a support request please use the User Support form located on the Grants Management Office website:

<https://controller.admin.ri.gov/grants-management/grant-management-system-gms/user-support>

Grants Management Office Team Supporting GMS System:

- Steve Thompson
- Laura Sullivan
- Katje Benoit
- Brittany Murtaugh

