

GMS Monthly Agency Meeting



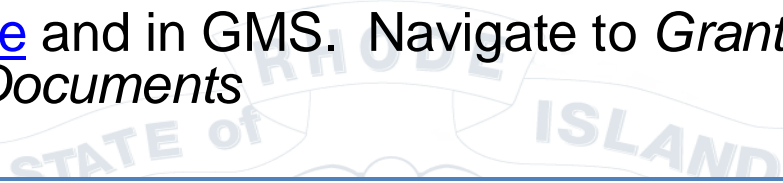
Grants Management System
Monthly Agency Meeting: September 9, 2024

eCivis Metrics

METRIC	VALUE AS OF AUGUST 27, 2024
NUMBER OF OPEN FEDERAL AWARDS	755
DOLLAR AMOUNT OF OPEN FEDERAL AWARDS	\$2,933,133,995
NUMBER OF ACTIVE SUBAWARDS	707
DOLLAR AMOUNT OF ACTIVE SUBAWARDS	\$168,098,295
NUMBER OF INVOICES PAID TO DATE	2,567
DOLLAR AMOUNT OFF INVOICES PAID TO DATE	\$58,456,034

Subaward Appendix I: Updated per UGG

- Appendix I: RI Terms and Conditions of subaward agreement for use only with subawards beginning **on/after 10/1/2024**
- Available [online](#) and in GMS. Navigate to *Grant Management > Organization Documents*



Organization Documents



Documents

10 records per page

Search: subaward

Showing 1 to 7 of 7 records

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File Name	Departments	Created By	Created Date	Updated By	Updated Date	Actions
Subaward Insurance general-conditions-ad....pdf - (194.2 Kb)	All	L. Sullivan	01/09/2023			
Subaward Agreement 20230508.docx - (36.4 Kb)	All	L. Sullivan	05/08/2023			
Subaward Template Guide 20230508.pdf - (378.8 Kb)	All	L. Sullivan	05/08/2023			
DNU Subaward Appendix I UGG Markup.pdf - (954.3 Kb)	All	L. Sullivan	09/06/2024			
Subaward Appendix I 20240906 UGG updates.pdf - (904.5 Kb)	All	L. Sullivan	09/06/2024			

September Updates: ERP Grants

ERP Grants: Presentations to Agencies

1. Federal Awards: Mon 9/16 9-11
 1. Creation, budgets, transactions, etc.
2. Federal Awards cont.: Thurs 9/19 9-11
 1. Draws, amendments, reporting, closeout
 2. IAA-FF's, Multiple Budget Periods
3. Subawards: Tues 9/24 9-11

Application and Review Management (ARM) Training

Thank you to the agencies who responded to our request for information to determine agency training schedule

Training Timeline: November 2024 – May 2025

State Agencies who responded to information request will receive email from GMO with further details. Agencies who did not respond have extended deadline until September 16th. If no response is sent, agencies will be assigned a training slot.

Agencies will be contacted via eCivis Department to confirm training timeline (Some agencies have multiple eCivis Departments that will need to be trained/transferred)

Training will occur monthly and include the following

- In-depth ARM training
- Dedicated office hours for that month's group
- Access to training videos and user guides

Reminders

- The transfer from Zengine to ARM must be done by state agency eCivis Department
- No solicitations in that eCivis Department can be open during the training timeline/transfer
 - No solicitations accepting applications or reviewing applications

ARM Training Schedule

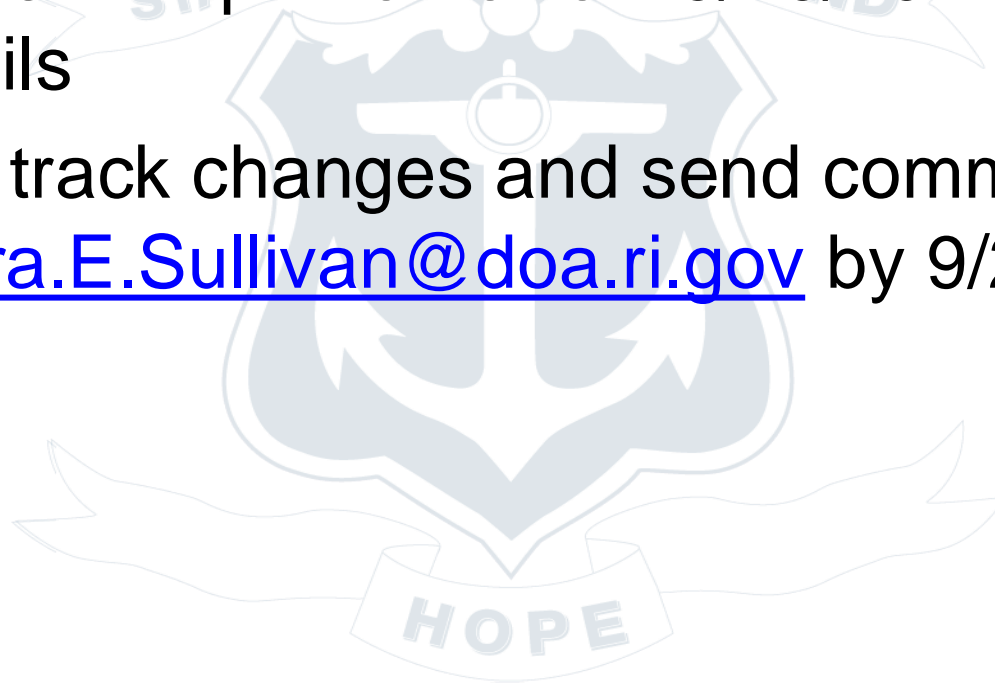
November	December/January	February	March	April	May
DEM - Bureau of Environmental Protection	DPS - Central Management	RIEMA	JUD - District Court	EOHHS	DOA - Energy
DEM - Bureau of Natural Resources	DPS - State Police	RIDE - Commissioner	JUD - Family Court	RIHOU - Department of Housing	ARTS
DEM - Bureau of Natural Resources	DOA - Office of Library and Information Services	RIDE - Fiscal Operations	JUD - Superior Court	DOH - Central Management	CRMC
DEM - Office of Director		RIDE - Innovation	JUD - Supreme Court	DOH - Community Health and Equity	SOS
DHS - Office of Healthy Aging		RIDE - System Transformation	DHS - Central Management	DOH - COVID-19	
HPHC - Historical Preservation and Heritage Commission		RIDE - Teaching and Learning	DHS - Child Support Enforcement	DOH - Customer Services	
AG		BHDDH	DHS - Health Care Eligibility	DOH - Environmental Health	
			DHS - Individual and Family Support	DOH - Health Labs and Medical Examiner	
			DHS - Office of Veterans Services	DOH - Policy and Information and Communications	
			DHS - Rhode Island Works and Child Care	DOH - Preparedness Response Infectious Disease and Emergency Medical Services	
			DHS - State Funded Programs		

Questions: email brittany.murtaugh@doa.ri.gov
 Agencies not listed will be transitioned end of May

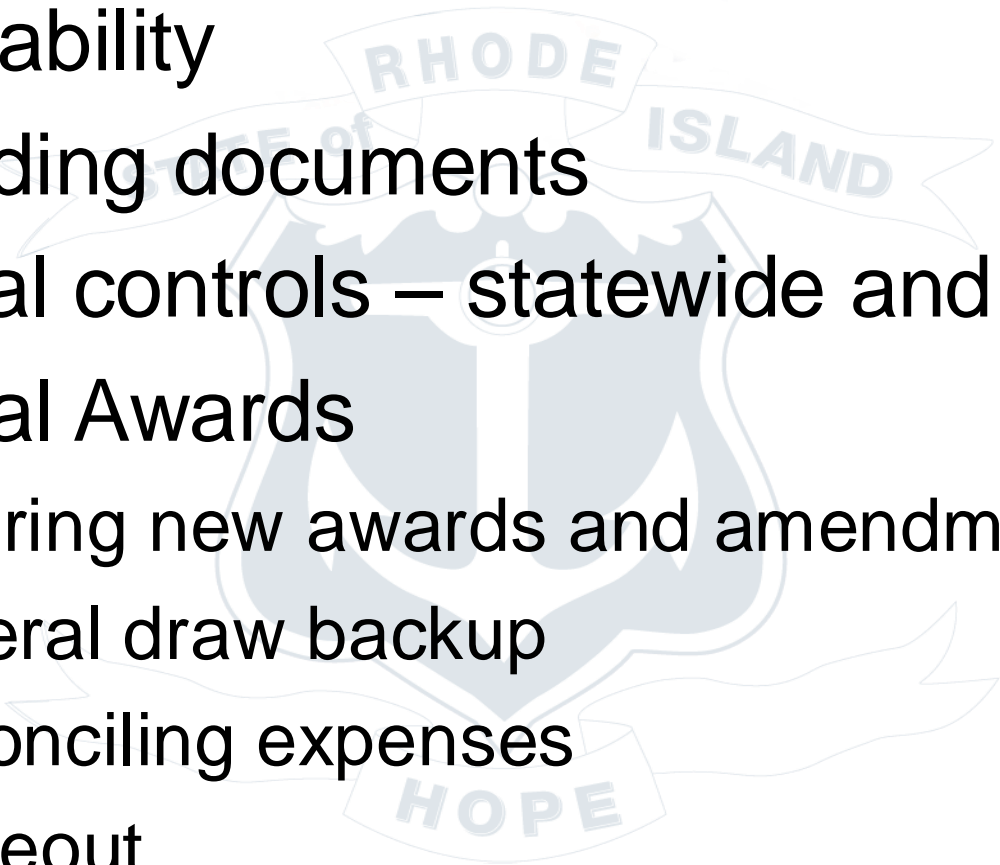
September Updates I

1. Draft Grants Policy for agency review

- Office hr 1 pm tomorrow 9/10/2024 for details
- Use track changes and send comments to Laura.E.Sullivan@doa.ri.gov by 9/24/2024



NEW draft Grants Policy

1. Applicability
 2. Uploading documents
 3. Internal controls – statewide and agency
 4. Federal Awards
 1. Entering new awards and amendments
 2. Federal draw backup
 3. Reconciling expenses
 4. Closeout
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NEW draft Grants Policy cont.

5. Subaward Programs

1. Solicitation setup
2. App/Review Forms – 3 options
3. Review – includes recusal, conflict
4. Risk Assessment - format
5. Monitoring Plans – annual upload
6. Subaward issuance
7. Modifications to subaward agreement
8. Payment terms

Training, Support, and Resources for Agencies

Upcoming Trainings

Invitations typically sent approx. 2 weeks prior to training date

- Federal Award Setup (Prime Recipient Part 1): September 26, 2024 (invites going out soon)
- Reporting Functionality – October 24, 2024
- Application and Review Management (ARM) - November 2024 through May 2025

Support

1. Weekly Office Hours – TUESDAYS at 1 PM
2. Monthly Agency Call – 1st or 2nd Monday at 2 PM
3. [User Support Form](#) – Available for both State Agency and Subrecipient/Applicant users

Resources

- Grants Management Office webpage
 - [Resources for State Agencies](#)
- [SharePoint](#) for recorded trainings
 - Submit User Support Form if you need access

Appendix

User Support:

To submit a support request please use the User Support form located on the Grants Management Office website:

<https://controller.admin.ri.gov/grants-management/grant-management-system-gms/user-support>

Grants Management Office Team Supporting GMS System:

- Steve Thompson
- Laura Sullivan
- Katje Benoit
- Brittany Murtaugh

