GMS Monthly Agency Meeting

Grants Management System
Monthly Agency Meeting: November 4, 2024

eCivis Metrics

METRIC	VALUE AS OF NOVEMBER 1, 2024
NUMBER OF OPEN FEDERAL AWARDS	771
DOLLAR AMOUNT OF OPEN FEDERAL AWARDS	$2,861,119,849
NUMBER OF ACTIVE SUBAWARDS	799
DOLLAR AMOUNT OF ACTIVE SUBAWARDS	$201,900,430
NUMBER OF INVOICES PAID TO DATE	3,127
DOLLAR AMOUNT OF INVOICES PAID TO DATE	$68,793,579

Insurance Waiver Process

Subawards (GMS)

Contracts (Purchasing)

Subrecipient sends request to State Agency for waiver. State Agency sends request to Risk Management
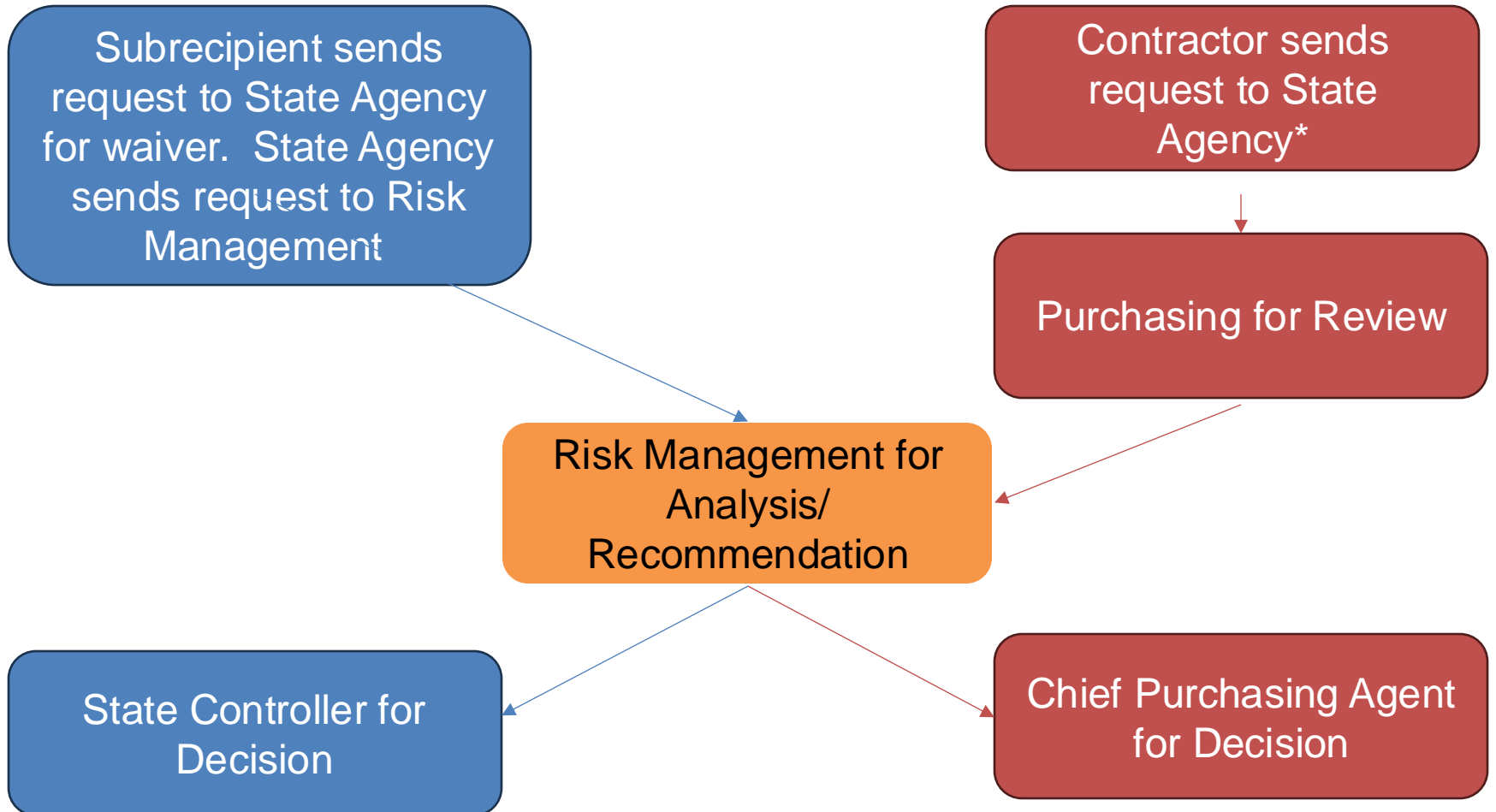
Contractor sends request to State Agency*

Purchasing for Review

Risk Management for Analysis/ Recommendation

State Controller for Decision

Chief Purchasing Agent for Decision

*Or directly to Purchasing

Insurance Waivers: Timeline

Can we set a deadline for subrecipients to either procure the required insurance or secure an approved DOA waiver?

Yes, in the tentative award letter, you can set a deadline of 30 days (or longer, at agency discretion) to either procure the required insurance binder or secure an approved DOA insurance waiver.

Note: 30 days is the minimum for [Risk Management](#) to process.

Contact:

jonathan.rodriguez@doa.ri.gov and russell.irving@doa.ri.gov

Insurance Waivers

Suggested Language for Solicitation
(If this is expected to be an issue for your applicants)

Applicants are advised to review [General Conditions - Addendum A, General Insurance Requirements](#) if applying for $30,000 or more. (Or [Subaward Appendix I, Part 1.27](#) for applications less than $30,000.) Given the prevalence of cybersecurity threats, the State of Rhode Island does NOT waive cybersecurity insurance requirements for subrecipients handling client/beneficiary personal identifying information.   Do NOT apply if you are unable to meet the cybersecurity and other insurance requirements. Some insurance premium costs may be eligible for reimbursement. Your costs should represent the insurance premiums on a per-project basis, rather than the total premium amount of the policy. Review this solicitation and budget accordingly.

November Updates

Publishing Solicitations
- Starting December 1, 2024, both Competitive and Direct-to-Award solicitations must submit a [User Support Form](#) to be published.
- Select "Publish Solicitation" as Type of Issue in support form.

Grants Policy Update
- Passed DOA Committee Review, undergoing final revisions
- Training and effective date TBD

Grants Regulation Update
- To align with revised UGG and remove references to specific software systems
- Drafted, not yet submitted to ORR

High Risk Subrecipients – Flagging for other Agencies
- Optional: GMO can post a file in eCivis/Euna Organization Library
- Agencies would need to provide basic info to GMO, after flagging high risk subrecipients (org name, date, agency contact for additional info, comments etc.)

SEFA Outreach
- GMO will be reaching out soon with preliminary questions related to the Schedule of Expenditures of Federal Awards (SEFA). The first step is validation of Assistance Listing Numbers (ALNs) and associated line sequences.

November ERP Grants Updates

Security Roles Assignment
- Deadline extended to 11/8/24. From CFO's to Katje.Benoit.ctr@doa.ri.gov
- Request sent via email 10/23
- Office hours 10/28, 11/1 & **11/6 [Join the meeting](#)**

General Update
- Four design sessions for agency input complete
- Two more design sessions pending
    - Paying State Employees with Federal Funds – to be rescheduled
    - In-flight Awards and Subawards
- Unit testing in process
- Successful migration of in-flight grantee award data into a test instance of Workday
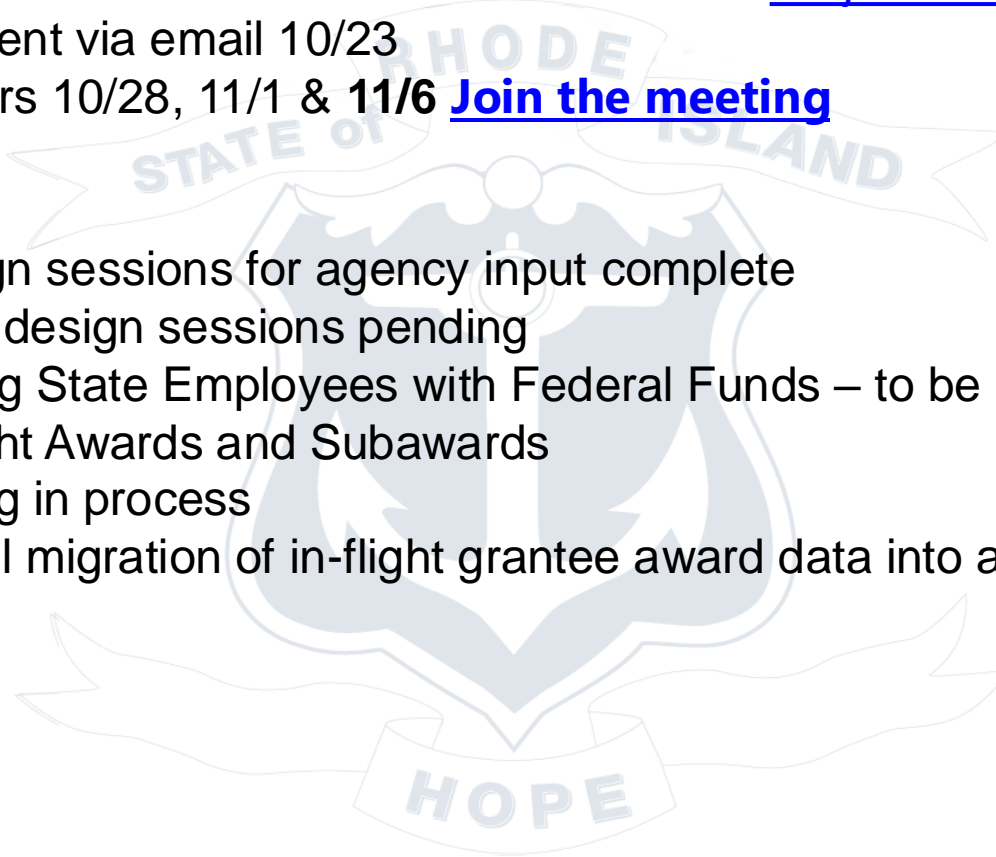
HHS & Uniform Grant Guidance

References for HHS Prime Recipients

1. [Federal Register Notice about HHS Adoption of UGG](#)

2. [HHS Grants Policy Statement](#)
   1. Effective 10/1/24
   2. Replaces 2007 version

3. HHS Grants Policies & Regulations [page](#)

Application and Review Management (ARM) Training

Thank you to the agencies who responded to our request for information to determine agency training schedule

Training Timeline: November 2024 – May 2025

State Agencies who responded to information request will receive email from GMO with further details. If no response is sent, agencies will be assigned a training slot.

Agencies will be contacted via eCivis Department to confirm training timeline
(Some agencies have multiple eCivis Departments that will need to be trained/transferred)

Training will occur monthly and include the following
- In-depth ARM training
- Dedicated office hours for that month's group
- Access to training videos and user guides

Reminders
- The transfer from Zengine to ARM must be done by state agency eCivis Department
- No solicitations in that eCivis Department can be open during the training timeline/transfer
  - No solicitations accepting applications or reviewing applications

ARM Training Schedule

November	December/January	February	March	April	May
DEM - Bureau of Environmental Protection	DPS - Central Management	RIEMA - Emergency Management Agency	JUD - District Court	EOHHS - Central Management	DOA - Energy
DEM - Bureau of Natural Resources	DPS - State Police	RIDE - Commissioner	JUD - Family Court	RIHOU - Department of Housing	ARTS - Council on the Arts
DEM - Office of Director	DOA - Office of Library and Information Services	RIDE - Fiscal Operations	JUD - Superior Court	DOH - Central Management	CRMC - Coastal Resource Management Council
DHS - Office of Healthy Aging		RIDE - Innovation	JUD - Supreme Court	DOH - Community Health and Equity	SOS - Elections
HPHC - Historical Preservation and Heritage Commission		RIDE - System Transformation	DHS - Central Management	DOH - COVID-19	
AG - Criminal		RIDE - Teaching and Learning	DHS - Child Support Enforcement	DOH - Customer Services	
		BHDDH - Behavioral Healthcare	DHS - Health Care Eligibility	DOH - Environmental Health	
			DHS - Individual and Family Support	DOH - Health Labs and Medical Examiner	
			DHS - Office of Veterans Services	DOH - Policy and Information and Communications	
			DHS - Rhode Island Works and Child Care	DOH - Preparedness Response Infectious Disease and Emergency Medical Services	
			DHS - State Funded Programs		

Questions: email brittany.murtaugh@doa.ri.gov
Agencies not listed will be transitioned end of May

Training, Support, and Resources for Agencies

Upcoming Trainings

Invitations typically sent approx. 2 weeks prior to training date

- Managing Your Grant Award for Subrecipients: November 21, 2024

    - Agencies – send subrecipients here to sign up

- Application and Review Management (ARM) - November 2024 through May 2025

Support

1. Weekly Office Hours – TUESDAYS at 1 PM

2. Monthly Agency Call – 1st or 2nd Monday at 2 PM

3. User Support Form – Available for both State Agency and Subrecipient/Applicant users

Resources

- Grants Management Office webpage

    - Resources for State Agencies

- SharePoint for recorded trainings

    - Submit User Support Form if you need access

Appendix

User Support:

To submit a support request please use the User Support form located on the Grants Management Office website:
https://controller.admin.ri.gov/grants-management/grant-management-system-gms/user-support

Grants Management Office Team Supporting GMS System:

- Steve Thompson
- Laura Sullivan
- Katje Benoit
- Brittany Murtaugh