

Designated Grants in the Grant Management System (GMS)

Grants Management Office

Thursday, July 18th - 10:00 AM

Training will begin shortly. Please be sure to **mute** your computer/phone unless asking a question. Thank you!

**RHODE
ISLAND**

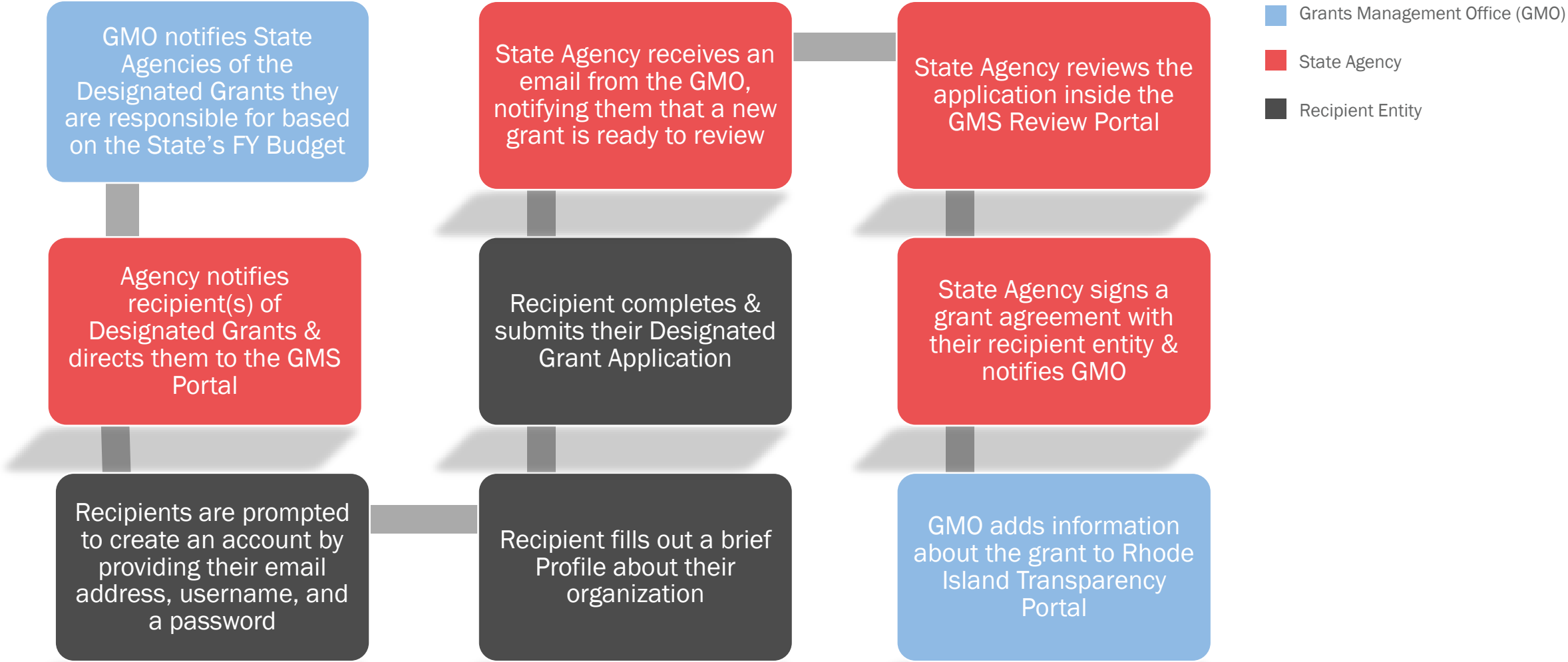
Agenda

- Introductions
- Overview of the submission process
- Application submission & State Agency review process with demonstration
- Resources and next steps

State Designated Grants are funded each fiscal year through the State Budget.

The Grants Management Office's role is to standardize the submission process for recipients in an effort to **promote transparency and accountability of State funds**. We do this by assisting State agencies with resources and trainings that will make the submission process as easy as possible for them and the recipients of these funds.

Designated Grants Submission Process



Application Submission & Review Process - Demo

Items to be covered in the Demonstration:

- Submitting an Application from a recipient's perspective in the GMS
 - Accessing the GMS
 - Completing & submitting an application
- State Agency Review Process
 - Logging into the GMS portal to Review Application in ARM
 - Navigating your assigned applications
 - Using the review form
 - Viewing and Downloading the Designated Grant attachments and budget forms
 - What to do if the application you review is incomplete or in need of a revision
 - Signing a grant agreement and notifying the GMO

Resources & Info for State Agencies

Later this week, the GMO will send out the notification of awards email to State Agencies

This email contains:

1. The amount your Agency was allocated through the FY25 State Budget & which Designated Grants your Agency is responsible for
2. Designated Grant Submission Guidelines
3. Designated Grant Payment Policy
4. A copy of the Designated Grant Agreement
5. The Budget & Reimbursement Request Forms
6. Two User Guides
 - One showcasing the Designated Grant review process within the GMS (For State Agencies)
 - Another showcasing the process of submitting a Designated Grant within the GMS (For Recipient Entities)

Resources & Info for Recipients

- GMO will host a brief training session for recipients of Designated Grants on 7/25/2024
 - Demonstration of the submission process within the GMS, using ARM.
 - Once you (the State Agency) has determined your recipients, please email marcus.galvin.ctr@omb.ri.gov with any NEW recipient's email addresses
 - Recipients of Designated Grants in previous years will also receive an invite
- GMO will continue adding to the invite until 7/24/24
 - The training will be recorded
 - GMO plans to host an office hour for recipients of Designated Grants in August
 - Recipients can utilize the user guide provided to and sent out by State Agencies or visit our [Grants Management Website](#)

Questions ?

Please send recipient list with email addresses to

Marcus Galvin

marcus.galvin.ctr@omb.ri.gov

