

# GMS Monthly Agency Meeting



**Grants Management System**  
**Monthly Agency Meeting: February 5, 2024**



# February Updates I

## Important GMS and Related Updates:

- 1. Audit season has arrived.** Resources can be found at:
  - [Grants policies](#)
  - [A&C policies](#)
  - [All policies](#)
  - RI OAG: [Preparing for an Audit](#)
  - Past State of Rhode Island Single [Audits](#)
- 2. GMO Website Updates:** Brittany will show enhancements to the [site](#) via live demo.
- 3. ERP Update and eCivis Integration with Workday**
  - **RIGID Conversion:** This mini-project is underway and we expect to have the new RIGID format in eCivis in early March 2024. We are converting the RIGID # to a more manageable alphanumeric number, compatible with Workday
  - **ERP Grants Workstream:** Grants sessions scheduled to begin later this month
  - **eCivis > Workday Integration:** eCivis will integrate with the Workday finance system. GMO staff are working with the ERP finance project team, eCivis and DoIT on this integration. The current timeline has a working integration available for testing by late October 2024.

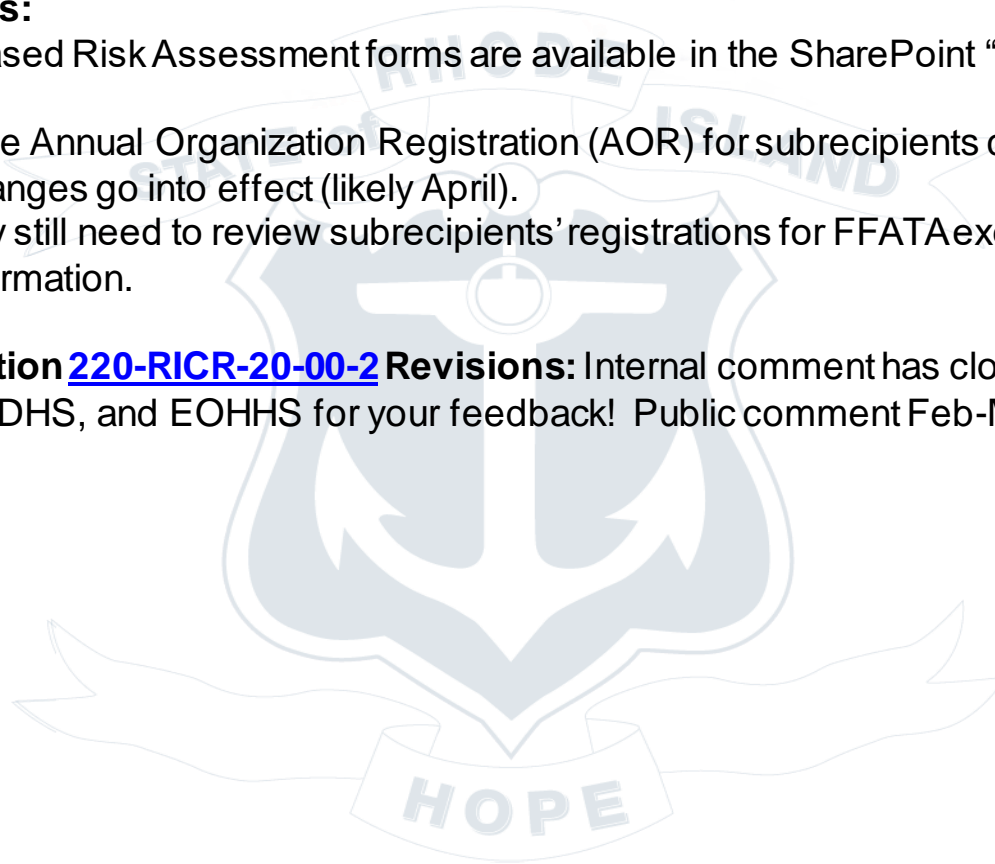
# February Updates II

## Important GMS and Related Updates:

### 1. Risk Assessments:

- New Excel-based Risk Assessment forms are available in the SharePoint “Subrecipient Monitoring” subfolder.
- Changes to the Annual Organization Registration (AOR) for subrecipients cannot go live until the regulatory changes go into effect (likely April).
- Agencies may still need to review subrecipients’ registrations for FFATA executive compensation and other information.

- ### 2. RI Grants Regulation [220-RICR-20-00-2](#) Revisions:
- Internal comment has closed. Thanks to BHDDH, Housing, DHS, and EOHHS for your feedback! Public comment Feb-March.



# ERP Finance: Grants Goals

1. Largely eliminate manual RIGID/Grant ID tagging of transactions
2. Budgeting by federal award budget period
  1. Federal Award Budgets edited in Workday, with automatic updates to eCivis
    1. Multi-term budgets
    2. Subaward Budgets in eCivis, with obligations in Workday
3. Subawards in eCivis. Payment integration with Workday.
4. Identify vendors as subrecipients in Workday, with automatic updates to eCivis
5. Payroll
  1. Cost allocation and time/effort reporting setup at Cost Center, Project, and/or Grant levels
6. Chart of Accounts (FDM)
  1. Distinct fields for Projects, Grants, and Cost Center
  2. Fewer expenditure categories, transparent to users
  3. Ability to record, track, report on In-Kind contributions from partners
7. More accurate financial reports
8. Functionality to associate transactions with emergencies

# Risk Assessment Forms

- **Who?** For state agencies to assess subrecipient risk
- **What?** Excel forms, financial and programmatic
  - Version for single subrecipient
  - Version for up to 30 subrecipients
  - Put in a request via the [Support Form](#) if you need a form for more than 30
- **When?** Before you issue a subaward
- **Why?**
  - Identify and mitigate risk
  - Federal and state requirement (2 CFR 200.332; 220-RICR-20-00-2.6.3)
- **How?**
  - [SharePoint State Agency Trainings](#) > Subrecipient Monitoring subfolder
  - Follow steps on instructions tab
  - Financial Form is locked
  - Programmatic Form can be changed

# RI Grants Reg Proposed Revisions, updated

## 220-RICR-20-00-2

- Section for **first come, first served subaward programs**. 220-RICR-20-00-2.5(A)(1) and 220-RICR-20-00-2.6.3 The requirements for first come, first served programs largely align with competitive programs, with two primary exceptions:
  - a. Public notice: “duration of the application period(s), but in no case less than twenty-one (21) consecutive calendar days. Such requirement does not preclude the State agency from closing and reopening...” after 21 days.
  - b. Review:
    - a. Review criteria limited to eligibility only.
    - b. Reduction in number of reviewers required for applications requesting less than \$30,000.
    - c. In order received. See reg for when to remove from queue
  - c. Protests: may continue to award, as long as reserve amount in controversy
- Revisions to enable changes to the **Annual Organization Registration**, to make requirements less burdensome for subrecipients and to better support review by state agency personnel. 220-RICR-20-00-2.6.4(A) and 220-RICR-20-00-2.6.5(B)(3)

# Reg Proposed Revisions, updated (cont.)

## 220-RICR-20-00-2

- Clarification of **subrecipient insurance requirements** and insurance waiver authority for subawards.
- **Technical corrections/clarifications**
  - Clarify the subaward decision remedy process
    - Protests must be submitted in writing within 7 days
    - Explicitly apply subaward decision remedies to non-competitive programs, as well as competitive subaward programs
    - Slight variation for first come, first served: “...must reserve from awarding the amount in controversy”
  - Modified Subaward Agreement templates
    - Corrections to align this Part with a Federal HHS citation requirement
    - Modifications “shall only be considered if there is a conflict between federal program rules and regulations, and the terms and conditions of the Subaward Agreement template.”

# Training & Support for Agencies

## **Additional Agency Training Sessions: Tuesdays at 1 PM**

*Invitations sent approx. 2 weeks prior to training date*

1. Standard Grantee (February 6, 2024 @ 1:00pm)
2. Non-Competitive DTA Grantor (February 13, 2024 @ 1:00pm)
3. Intro to eCivis for Applicants and Subrecipients (February 20, 2024 @ 1:00pm)

[Upcoming Trainings - Sign Up! - Grants Management RI](#)

**Ensure you have the correct SharePoint link to prevent issues accessing – bookmark/save link below**

<https://rigov.sharepoint.com/:f:/r/sites/DOA-AccountsControl-GrantsManagement/GMS%20Project/State%20Agency%20Trainings?csf=1&web=1&e=epfzt5>

\*Submit User Support Form if you cannot access – do not request access via SharePoint\*

## **Additional Support provided to Agencies for GMS Adoption:**

1. Weekly Office Hours - Thursdays at 2 PM
2. Monthly Agency Call – 1<sup>st</sup> or 2<sup>nd</sup> Monday at 2 PM
3. **User Support Form – Available for both State Agency and Subrecipient/Applicant users**

<https://controller.admin.ri.gov/grants-management/grant-management-system-gms/resources-state-agencies>



# Appendix

## User Support:

To submit a support request please use the User Support form located on the Grants Management Office website:

<https://controller.admin.ri.gov/grants-management/grant-management-system-gms/user-support>

Grants Management Office Team Supporting GMS System:

- Steve Thompson
- Laura Sullivan
- Katje Benoit
- Brittany Murtaugh

