GMS Monthly Agency Meeting

Grants Management System
Monthly Agency Meeting: January 8, 2024

January Updates

Important GMS and Related Updates:

1. **RI Grants Regulation 220-RICR-20-00-2 Revisions:** Available <mark>as soon as tomorrow</mark> for internal comment. Put your name in the chat if you'd like a copy for review. Agencies should comment asap. Do <u>not</u> wait for the official public comment period.

2. **Risk Assessments:**
   - Changes to the Annual Organization Registration (AOR) for subrecipients cannot go live until the regulatory changes go into effect (likely April).
   - A new Excel-based Risk Assessment form will be available for agency use next week.
   - Agencies may still need to review subrecipients' registrations for FFATA executive compensation and other information.

3. **ERP Update and eCivis Integration with Workday**
   - **RIGID Conversion:** In the first quarter of 2024, we will be converting the RIGID # to a more manageable alphanumeric number, compatible with Workday. Katje will be leading this aspect of the project. Stay tuned for additional information and updates**.**
   - **ERP Grants Workstream:** You may be contacted to participate in the Grants Workstream sessions.
   - **eCivis > Workday Integration:** eCivis will integrate with the Workday finance system. GMO staff are working with the ERP finance project team, eCivis and DoIT on this integration. The current timeline has a working integration available for testing by late October 2024.
     - Katje transitioning to assist with ERP and eCivis integration. All inquiries/support requests regarding eCivis day-to-day operations should be submitted via <u>User Support Form</u>.

RI Grants Reg Proposed Revisions

220-RICR-20-00-2

- A need for the regulation to address **first come, first served subaward programs**. 220-RICR-20-00-2.5(A)(1) and 220-RICR-20-00-2.6.3

  The proposed revision establishes first come, first served as a 3rd category of grant/subaward program, separate from competitive and non-competitive. The requirements for first come, first served programs largely align with competitive programs, with two primary exceptions:
  a. Review criteria limited to eligibility only.
  b. Reduction in number of reviewers required for applications requesting less than $30,000.

- Revisions to enable changes to the **Annual Organization Registration**, to make requirements less burdensome for subrecipients and to better support review by state agency personnel. 220-RICR-20-00-2.6.4(A) and 220-RICR-20-00-2.6.5(B)(3)

RI Grants Reg Proposed Revisions (cont.)

220-RICR-20-00-2

- Clarification of **subrecipient insurance requirements** and insurance waiver authority for subawards. 220-RICR-20-00-2.6.5(B)(4), 220-RICR-20-00-2.6.5(C)(2) and 220-RICR-20-00-2.7.1(B)

  Adds language to explicitly authorize the Controller to waive insurance requirements for subawards. Clarifies that the insurance requirements and waiver process, except for the individual authorized to approve insurance waivers remains the same for contracts (under Purchases) and subawards above a threshold established by the Controller (under Accounts and Control).

- **Technical corrections**, such as corrections to align this Part with a Federal HHS citation requirement, clarify the subaward decision remedy process (protests must be submitted in writing within 7 days), and to explicitly apply subaward decision remedies to non-competitive programs, as well as competitive subaward programs. 220-RICR-20-00-2.5(A)(2), 220-RICR-20-00-2.6, 220-RICR-20-00-2.6.1(F)(1), 220-RICR-20-00-2.6.1(H), 220-RICR-20-00-2.6.2(C), 220-RICR-20-00-2.6.5(C), 220-RICR-20-00-2.7.3, 220-RICR-20-00-2.7.4(B) and 220-RICR-20-00-2.7.5(A)

RI Grants Reg: Review Changes

220-RICR-20-00-2

- Internal Review: Opportunity for agencies to comment and GMO to improve it <u>before</u> it goes out for public comment.
    - To get a copy of the proposed revisions:
        - Put your email in the chat
        - Look for email from OMB this week
    - 5-7 days to submit comments to OMB email and Laura.E.Sullivan@omb.ri.gov

- Easy to Review: 12 page document with track changes on.
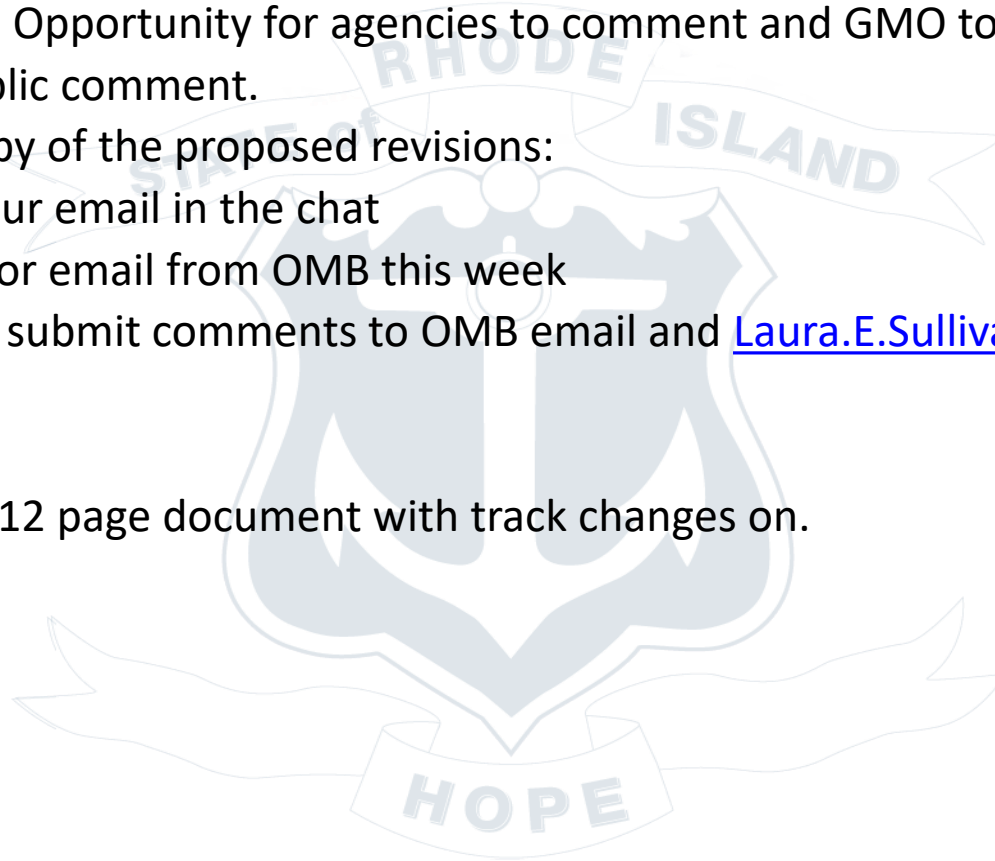
Subrecipient Invoices in eCivis

Invoice submit date starts the "Net 30" day timer and determines earliest pay date in RIFANS. Failure to approve or return for changes in 30 days looks like a violation of the RI Prompt Payment Act.

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Return for Changes if:
1. Backup is incomplete
2. Ineligible or questioned costs
3. Errors
4. Subrecipient has not met terms and conditions of the subaward agreement
    1. Advise the SR to resubmit the invoice as soon as the specific term/condition is met
    2. SR will not need to make any changes to the invoice itself. They will just need to click resubmit.

Be sure to include the specific reason (i.e. exactly what they need to do/change) in the external notes.

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Do NOT Return for Changes if:
1. Agency reviewers are out of office or on leave
2. You need a line sequence

Open Subawards as of 12/31/2023

Kudos to OHA, successful early adopter!

Department	Number of Open Subawards	Value of Open Subawards
ARTS - Council on the Arts	51	560,500
BHDDH - Behavioral Healthcare	13	4,279,440
DEM - Bureau of Environmental Protection	2	1,045,348
DEM - Bureau of Natural Resources	91	5,083,700
DHS - Central Management	1	477,577
DHS - Individual and Family Support	27	34,133,417
DHS - Office of Healthy Aging	40	3,513,701
DOA - Office of Library and Information Services	1	19,987
DOH - Preparedness Response Infectious Disease and Emergency Medical Services	5	591,688
GCD - Governors Commission on Disabilities	2	444,500
HPHC - Historical Preservation and Heritage Commission	4	59,500
JUD - District Court	1	207,800
RIDE - Fiscal Operations	3	35,075
RIEMA - Emergency Management Agency	1	240,000
RIHOU - Department of Housing	22	3,190,415
TOTAL	**264**	**53,882,648**

Closed Subawards as of 12/31/2023

Kudos to OLIS for demonstrated success of a mini-grant program in eCivis!

Department	Number of Closed Subawards	Total Amount Awarded
DEM - Bureau of Natural Resources	4	29,964
DHS - Office of Healthy Aging	1	55,066
DOA - Office of Library and Information Services	54	271,802
TOTAL	**59**	**356,832**

State Agency Trainings 2023

- Total Attendees at State Agency Trainings (non-unique users): 1629

- Total Attendees at State Agency Trainings (unique users): 402

- Average Attendance Per Training: 46

- Total Trainings Held for State Agency Users: 35
  - 3 of those in person

- Subjects of Trainings Offered: 17

Applicant/Subrecipient Trainings 2023

- Total Attendees at Applicant/Subrecipient Trainings (non-unique users): 475

- Total Attendees at Applicant/Subrecipient Training (unique users): 381
  - Estimated (attendance data not complete)

- Average Attendance Per Training: 53

- Total Trainings Held for Applicants/Subrecipients: 9

Training & Support for Agencies

Additional Agency Training Sessions: Tuesdays at 1 PM

Invitations sent approx. 2 weeks prior to training date

1. Funding Opportunities (January 9, 2024 @ 1:00pm)

2. Reporting (January 23, 2024 @ 1:00pm)

3. Intro to GMO and eCivis for State Agencies (January 30, 2024 @ 1:00pm)

Intro to eCivis for Applicants and Subrecipients – February 20, 2024 – Sign Up on Website

[Upcoming Trainings - Sign Up! - Grants Management RI](#)

Ensure you have the correct SharePoint link to prevent issues accessing – bookmark/save link below

https://rigov.sharepoint.com/:f:/r/sites/DOA-AccountsControl-GrantsManagement/GMS%20Project/State%20Agency%20Trainings?csf=1&web=1&e=epfzt5

Submit User Support Form if you cannot access – do not request access via SharePoint

Additional Support provided to Agencies for GMS Adoption:

1. Weekly Office Hours - Thursdays at 2 PM

2. Monthly Agency Call – 1st or 2nd Monday at 2 PM

3. User Support Form – Available for both State Agency and Subrecipient/Applicant users

https://controller.admin.ri.gov/grants-management/grant-management-system-gms/resources-state-agencies

Appendix

User Support:

To submit a support request please use the User Support form located on the Grants Management Office website:
https://controller.admin.ri.gov/grants-management/grant-management-system-gms/user-support

Grants Management Office Team Supporting GMS System:

- Steve Thompson
- Laura Sullivan
- Katje Benoit
- Brittany Murtaugh