

INTER-OFFICE MEMORANDUM

Office of Accounts and Control

**TO: Chief Payroll Officers
All State Agencies**

DATE: September 28, 2022

**FROM: Carol Lincoln
Associate Controller - Payroll**

**SUBJECT: Live Payroll Check and Report pick up for FY23 Pay Period #07 Ending
09.24.22 CPO 23-3**

Because of an issue processing payroll today, Live (paper) Payroll Checks and Reports will not be available for pick up until after 12:00 pm (noon) tomorrow, Thursday September 29, 2022

Please notify your employees and plan pick up accordingly. Your cooperation is greatly appreciated. Thank you.