

Data Element: Direct Federal Awards	Definition	Type	Max Length	Drop Down Options
Line Sequence	Enter seven digit RIFANS account number associated with the award. A record must be created for each line sequence associated with the grant award.	Numeric	7	Direct Entry
Action Type	Choose one of the options from drop down menu. Options include Initial Award or Modification.	Text		Drop Down Options: Initial Award Modification
Federal Award Number	Enter unique identifying award number assigned by the federal agency exactly as it appears on award notice. Include spaces, dashes, and all special characters. If an award has multiple components under a single award number, list the award one time only. If the award includes multiple components under multiple award numbers report each component and its associated award number separately.	Text	50	Direct Entry
Amendment Number	Enter the amendment number from the award document. The amendment number immediately follows the award number. E.g., 1U58SO000044-01 – the amendment number is “01”.	Numeric	10	Direct Entry
Federal Award Instrument Type	Choose the award type from the drop down list: Project Grant; Formula Grant; Cooperative Agreement; Contract; Loan/Loan Guarantee.	Text		Drop Down Options: Project Grant Formula Grant Cooperative Agreement Contract Loan/Loan Guarantee
Federal Awarding Agency Number and Agency Name	Choose name of federal agency from whom the award was received from the drop down list.	Text		See tab "Federal & State Agency Names" for Drop Down Options.
CFDA	Insert five-digit number; formatted as XXXXX. Go to www.CFDA.gov and use search function if the CFDA number is not listed on federal award letter.	Text	5	Direct Entry

Data Element: Direct Federal Awards	Definition	Type	Max Length	Drop Down Options
Program or Project Name	Enter short title for the award using the name the state agency has given the program.	Text	250	Direct Entry
Program Description	Enter brief description of the program purpose; i.e., a simple explanation understood by the taxpayer.	Text	700	Direct Entry
Project Period Begin Date	Enter Project Period Begin Date from award letter. If project period not listed on award letter, leave blank.	Date	10	Direct Entry MM/DD/YYYY
Project Period End Date	Enter project period end date from award letter. If project period not listed on award letter, leave blank.	Date	10	Direct entry MM/DD/YYYY
Budget Period Begin Date	Enter Budget Period Begin Date from award letter. If budget period not listed on award letter, leave blank.	Date	10	Direct Entry MM/DD/YYYY
Budget Period End Date	Enter Budget Period End Date from award letter. If budget period not listed on award letter, leave blank.	Date	10	Direct Entry MM/DD/YYYY
Current Award Amount	If an initial award, enter the amount of funds authorized in the award letter. If the most recent action is an award modification that changes the funding level, enter only the amount of funding authorized in amendment letter. Do not use dollar symbol or commas (e.g., 10000000)	Numeric		Direct Entry
Cumulative Award Amount	Enter the cumulative amount of funds awarded to date (over the entire project period). Do not use dollar symbol or commas (e.g., 10000000)	Numeric		Direct Entry
Approved Indirect Amount	Enter the federally-approved amount of indirect funds authorized in the federal award letter or in the federally approved award budget. Do not use dollar symbol or commas (e.g., 275000)	Numeric		Direct Entry

Data Element: Direct Federal Awards	Definition	Type	Max Length	Drop Down Options
Cumulative Expenditures through 6/30/2014	Enter the cumulative amount of expenditures in each RIFANS line sequence associated with the award from the Project Period Begin Date through June 30, 2014. This should reflect all expenditures in the line sequence against award since its inception. The sum of expenditures across all line sequences should equal the total amount of expenditures against the award through 6/30/2014. Do not use dollar symbol or commas (e.g., 10000000)	Numeric		Direct Entry
Amount of Award to be Budgeted in SFY15	Review cumulative expenditures against award through June 30, 2014, and award end date. Project the amount of funds to be budgeted for the federal award in SFY15 across all award line sequences associated with the award. Determine the amount of funds to be budgeted in SFY15 for each line sequence associated with the award. Enter the amount budgeted in SFY15 in this line sequence for this award. Repeat for all line sequences associated with the award. Amount budgeted across the two fiscal years and across all line sequences associated with the award cannot exceed cumulative award amount. Do not use dollar symbol or commas (e.g., 10000000)	Numeric		Direct Entry

Data Element: Direct Federal Awards	Definition	Type	Max Length	Drop Down Options
Amount of Funds to be Budgeted in SFY16	If award end date is such that funds will be spent in SFY16, project the amount of funds to be budgeted from the federal award SFY16 across all line sequences. Then determine the amount of funds to be budgeted for each award line sequence in SFY16. Enter the projected amount in the SFY16 in this line sequence for this award. Repeat for all line sequences associated with the award. Amount budgeted across the two fiscal years and across all line sequences associated with the award cannot exceed cumulative award amount.	Numeric		Direct Entry
Match Required	Match refers to the portion of project or program costs not borne by the federal government. Does the federal award require matching funds? (Yes/No). If yes, report the amount of match by type in next five fields as stated in award letter or approved federal budget. If no, proceed to Maintenance of Effort (MOE) data elements.	Text		Drop Down Options: Yes No
Amount of General Revenue Match	Enter the amount of general revenue funds used to meet federal award match requirement for the project period. Enter zero if no general revenue funds are being used to meet the match requirement. Do not use dollar symbol or commas (e.g., 10000)	Numeric		Direct Entry
Amount of Restricted Receipt Match	Enter the amount of restricted receipt funds used to meet federal award match requirement. Enter zero if no restricted receipt funds are being used to meet the match requirement. Do not use dollar symbol or commas (e.g., 10000)	Numeric		Direct Entry

Data Element: Direct Federal Awards	Definition	Type	Max Length	Drop Down Options
Amount of Capital Funds Match	Enter the amount of capital funds used to meet federal award match requirement for the project period. Enter zero if no capital funds are being used to meet the match requirement. Do not use dollar symbol or commas (e.g., 10000)	Numeric		Direct Entry
Amount of Third Party Match	Enter the amount of Third Party funds used to meet federal award match requirement for the project period. Enter zero if no third party funds are being used to meet the match requirement.	Numeric		Direct Entry
Amount of Federal Match	Enter the amount of federal funds used to meet federal award match requirement for the project period. Enter zero if no federal funds are being used to meet the match requirement. Note: Most federal awards prohibit the use of federal funds to meet match requirement. Do not use dollar symbol or commas (e.g., Current Award Amount 10000)	Numeric		Direct Entry
Maintenance of Effort (MOE) Required	MOE is a legislative or regulatory requirement that an award recipient must maintain/contribute a specified level of financial effort in a specified area in order to receive Federal assistance funds. Select Yes/No from drop down menu.	Text		Drop Down Options: Yes/No If yes, complete subsequent fields If no, proceed to Admin Set Aside
Base Year of MOE From	Specify the base begin year for the MOE requirement. If MOE is a single year, enter the year in both "Base Year From" and "Base Year To." Leave blank if no MOE requirement.	Numeric		Direct Entry YYYY
Base Year of MOE To	Specify the base end year for the MOE requirement. If MOE is a single year, enter the year in both "Base Year From" and "Base Year To." Leave blank if no MOE requirement.	Numeric		Direct Entry YYYY

Data Element: Direct Federal Awards	Definition	Type	Max Length	Drop Down Options
Amount of MOE	Specify the dollar amount of MOE required based on statutory or regulatory requirements. Do not use dollar symbol or commas (e.g., 10000). Leave blank if no MOE requirement.	Numeric		Direct Entry
Administrative Set-Aside Percent	Enter the maximum percent of award funds that can be used for administrative purposes as specified in award letter or program guidance. Report the percent even if funds are not budgeted in this way. Leave blank if award letter specifies a dollar amount and complete next field. Do not use percent sign.	Numeric		Direct Entry 0.00
Administrative Set-Aside Amount	Enter the maximum amount of award funds in dollars that can be used for administrative purposes as specified in award letter or program guidance. Report the amount of funds even if funds are not budgeted in this way. Do not use dollar symbol or commas (e.g., 10000). Leave field blank if award letter includes a specific percentage and complete the prior field.	Numeric		Direct Entry
Federal Payment System	Enter the name of the federal payment system used to draw program funds.	Text	100	Direct Entry

Data Element: Co-Prime Awards	Definition	Type	Max Length	Notes
Line Sequence	Enter seven digit RIFANS account number associated with the award. A record must be created for each line sequence associated with the grant award.	Numeric	7	Direct Entry
Action Type	Choose one of the options from drop down menu. Options include Initial Award or Modification.	Text	12	Drop Down Options: Initial Award Modification
Federal Award Number	Enter unique identifying award number assigned by the federal agency exactly as it appears on award notice. Include spaces, dashes, and all special characters. If an award has multiple components under a single award number, list the award one time only. If the award includes multiple components under multiple award numbers report each component and its associated award number separately.	Text	50	Direct Entry
CFDA	Insert five-digit number; formatted as XXXXX. Go to www.CFDA.gov and use search function if the CFDA number is not listed on federal award letter.	Numeric	5	Direct Entry
Program or Project Name	Enter short title for the award using the name the state agency has given the program.	Text	250	Direct Entry
Program Description	Enter brief description of the program purpose; i.e., a simple explanation understood by the taxpayer.	Text	700	Direct Entry
State Agency Awarding Funds	Select the name of the state agency from whom federal funds were received.			See tab "Federal & State Agency Names" for Drop Down Options.
IAA or MOU	Indicate if there is a formal written agreement (MOU or Inter-Agency Agreement) between the two agencies.	Text		Drop Down Options: Yes No
Co-Prime Award Begin Date	Enter the begin date for the co-prime award. This should reflect the MOU or IAA.	Date		MM/DD/YYYY
Co-Prime Award End Date	Enter the end date for the co-prime award. This should reflect the MOU or IAA.	Date		MM/DD/YYYY
Current Award Amount	If an initial award, enter the amount of funds authorized in the MOU/IAA. If the most recent action is an award modification that changes the funding level, enter only the amount of funding authorized in this action. Do not use dollar symbol or commas (e.g., 10000000)	Numeric		Direct Entry
Cumulative Award Amount	Enter the cumulative amount of funds awarded to date (over the entire project period). Do not use dollar symbol or commas (e.g., 10000000)	Numeric		Direct Entry

Data Element: Co-Prime Awards	Definition	Type	Max Length	Notes
Amount of Approved Indirect	Enter the agreed upon amount of indirect funds authorized in the MOU/IAA. Do not use dollar symbol or commas (e.g., 275000)	Numeric		Direct Entry
Cumulative Expenditures through 6/30/2014	Enter the cumulative amount of expenditures in each RIFANS line sequence associated with the award from the Co-Prime Award Begin Date through June 30, 2014. This should reflect all expenditures in the line sequence against award since its inception. The sum of expenditures across all line sequences should equal the total amount of expenditures against the award through 6/30/2014. Do not use dollar symbol or commas (e.g., 10000000)	Numeric		Direct Entry
Amount of Award to be Budgeted in SFY15	Review cumulative expenditures against co-prime award through June 30, 2014 and co-prime award end date. Project the amount of funds to be budgeted for the federal award in SFY15 across all award line sequences associated with the award. Determine the amount of funds to be budgeted in SFY15 for each line sequence associated with the award. Enter the amount budgeted in SFY15 in this line sequence for this award. Repeat for all line sequences associated with the award. Amount budgeted across the two fiscal years and across all line sequences associated with the award cannot exceed cumulative award amount. Do not use dollar symbol or commas (e.g., 10000000)	Numeric		Direct Entry
Amount of Funds to be Budgeted in SFY16	If co-prime award end date is such that funds will be spent in SFY16, project the amount of funds to be budgeted from the federal award SFY16 across all line sequences. Then determine the amount of funds to be budgeted for each co-prime award line sequence in SFY16. Enter the projected amount in the SFY16 in this line sequence for this award. Repeat for all line sequences associated with the award. Amount budgeted across the two fiscal years and across all line sequences associated with the award cannot exceed cumulative award amount.	Numeric		Direct Entry

Data Element: Co-Prime Awards	Definition	Type	Max Length	Notes
Match Required	Match refers to the portion of project or program costs not borne by the federal government. Does the co-prime award require matching funds? (Yes/No). If yes, report the amount of match by type in next five fields as stated in award letter or approved federal budget. If no, proceed to MOE data elements.	Text		Drop Down Options: Yes No
Amount of General Revenue Match	Enter the amount of general revenue funds used to meet match requirement for the project period. Enter zero if no general revenue funds are being used to meet the match requirement. Do not use dollar symbol or commas (e.g., 10000)	Numeric		Direct Entry
Amount of Restricted Receipt Match	Enter the amount of restricted receipt funds used to meet match requirement. Enter zero if no restricted receipt funds are being used to meet the match requirement. Do not use dollar symbol or commas (e.g., 10000)	Numeric		Direct Entry
Amount of Capital Match	Enter the amount of capital funds used to meet match requirement for the project period. Enter zero if no capital funds are being used to meet the match requirement. Do not use dollar symbol or commas (e.g., 10000)	Numeric		Direct Entry
Amount of Third Party Match	Enter the amount of Third Party funds used to meet federal award match requirement for the project period. Enter zero if no third party funds are being used to meet the match requirement. Do not use dollar symbol or commas (e.g., 10000)	Numeric		Direct Entry
Amount of Federal Match	Enter the amount of federal funds used to meet match requirement for the project period. Enter zero if no federal funds are being used to meet the match requirement. Note: Most federal awards prohibit the use of federal funds to meet match requirement. Do not use dollar symbol or commas (e.g., 10000)	Numeric		Direct Entry

Federal Awarding Agencies:	State Awarding Agencies:
1 Agency for International Development	011 General Assembly
2 Appalachian Regional Commission	012 Executive Department
3 Architectural and Transportation Barriers Compliance Board	013 Office of the Lieutenant Governor
4 Barry Goldwater Scholarship and Excellence In Education Foundation	014 Militia of the State
5 Broadcasting Board of Governors	016 Emergency Management Agency
6 Christopher Columbus Fellowship Foundation	022 Governor's Commission on Disabilities
7 Commodity Futures Trading Commission	023 Rhode Island Commission on the Deaf & Hard of Hearing
8 Corporation for National and Community Service	026 Rhode Island Council on the Arts
9 Delta Regional Authority	027 Historical Preservation & Heritage Commission
10 Denali Commission	028 Office of Health and Human Services
11 Department of Agriculture	042 Board of Elections
12 Department of Commerce	043 Rhode Island Ethics Commission
13 Department of Defense	044 Public Utilities Commission
14 Department of Education	045 Office of the Child Advocate
15 Department of Energy	046 Rhode Island Commission for Human Rights
16 Department of Health and Human Services	047 Office of the Mental Health Advocate
17 Department of Homeland Security	049 Office of the Public Defender
18 Department of Housing and Urban Development	050 Coastal Resources Management Council
19 Department of Justice	051 Water Resources Board
20 Department of Labor	052 Rhode Island Atomic Energy Commission
21 Department of State	053 Public Telecommunications Authority
22 Department of the Interior	054 Rhode Island Higher Education Assistance Authority
23 Department of the Treasury	065 Secretary of State
24 Department of Transportation	066 Department of Attorney General
25 Department of Veterans Affairs	067 Treasury Department
26 Environmental Protection Agency	068 Department of Administration
27 Equal Employment Opportunity Commission	069 Department of Human Services
28 Executive Office of the President	070 Department of Transportation
29 Export - Import Bank of the United States	071 Department of Business Regulation
30 Federal Communications Commission	072 Department of Elementary and Secondary Education
31 Federal Council on the Arts and the Humanities	073 Department of Labor and Training
32 Federal Maritime Commission	074 Department of Environmental Management
33 Federal Mediation and Conciliation Service	075 Department of Health
34 Federal Trade Commission	076 Behavioral Healthcare, Developmental Disabilities, & Hospitals
35 General Services Administration	077 Department of Corrections
36 Government Printing Office	079 Department of Children, Youth, & Families
37 Harry S Truman Scholarship Foundation	080 Department of Revenue
38 Institute of Museum and Library Services	081 Department of Public Safety
39 James Madison Memorial Fellowship Foundation	085 Board of Governors for Higher Education
40 Japan U.S. Friendship Commission	099 Judicial Department
41 Library of Congress	
42 Millennium Challenge Corporation	
43 Morris K. Udall Foundation	
44 National Aeronautics and Space Administration	
45 National Archives and Records Administration	
46 National Credit Union Administration	
47 National Endowment for the Arts	
48 National Endowment for the Humanities	
49 National Gallery of Art	
50 National Labor Relations Board	
51 National Science Foundation	
52 Northern Border Regional Commission	
53 Nuclear Regulatory Commission	
54 Office of Personnel Management	
55 Overseas Private Investment Corporation	
56 Peace Corps	
57 Pension Benefit Guaranty Corporation	
58 Railroad Retirement Board	
59 Securities and Exchange Commission	
60 Small Business Administration	
61 Smithsonian Institution	
62 Social Security Administration	
63 U.S. Commission on Civil Rights	
64 U.S. Election Assistance Commission	
65 United States Institute of Peace	
66 Vietnam Education Foundation	
67 Woodrow Wilson International Center for Scholars	