

State of Rhode Island
Department of Administration

INTER-OFFICE MEMORANDUM

Office of Accounts and Control

**TO: Chief Payroll Officers
All State Agencies**

DATE: November 24, 2021

**FROM: Carol Lincoln
Associate Controller - Payroll**

**SUBJECT: Live Payroll check pickup for FY 2022 Pay Period #11 Ending
11.20.2021
CPO 22-04**

Because of the Thanksgiving Holiday on Thursday November 25, 2021 Live (paper) Payroll Checks will be available for pick up at Treasury **today**, Wednesday November 24, 2021 or Friday November 12, 202.

Please notify your employees and plan pick up accordingly. Your cooperation is greatly appreciated. Thank you.