

State of Rhode Island
Department of Administration

INTER-OFFICE MEMORANDUM

Office of Accounts and Control

TO: Chief Payroll Officers
All Departments and Agencies

DATE: January 14, 2016

FROM: Louise M. Sawtelle
Associate Controller - Operations

SUBJECT: RIPTA Price and Product Changes
CPO 16-07

Effective March 1, 2016, RIPTA is implementing some fare changes as well as modifying the types of tickets and passes they offer. Beginning with pay period ending 2/6/16, the types of RIPTA products offered via payroll deduction will be as follows:

Monthly Passes	\$70.00	
10 Ride Passes	\$20.00	(Note: 15-Ride passes have been discontinued)

As a result of the changes above, any employee currently receiving 15-Ride Passes will need to resubmit the payroll deduction form and order 10-ride passes. Accounts & Control will reach out to these employees to facilitate this transition.

The "Payroll Deduction – RIPTA Transit Pass Policy" and "RIPTA Transit Pass Payroll Deduction Form" have been revised. They are attached for your convenience and are also available on the Controller's Website.

If you have any questions, please call me at 401-222-2704.

Thank you.