State of Rhode Island
Department of Administration

INTER-OFFICE MEMORANDUM

Office of Accounts and Control

TO: PAYROLL / PERSONNEL OFFICERS
DEPT: ALL DEPARTMENTS AND AGENCIES

DATE: March 2, 2009

FROM: LOUISE ANDERSON
DEPT: ASSOCIATE CONTROLLER OPERATIONS

SUBJECT: CY-2009 NEW FEDERAL WITHHOLDING TAX TABLES

Please be advised that due to the Economic Stimulus plan put forth by the federal government, the IRS has changed the Calendar Year 2009 Federal Withholding Tax tables, effectively reducing the amount of federal withholding tax that will be deducted from employees pay checks.

We will implement these reduced federal withholding tax rates effective pay period number 18, pay check date 3/6/2009. Therefore, employees may notice a slight increase in their net pay amount and a slight decrease in their federal withholding tax amount beginning with pay period number 18.

If any employee wishes to change the amount of federal tax withheld from their pay, they should submit a new W-4 form to their payroll office.

These federal tax law changes do not affect Social Security withholding taxes or State of Rhode Island withholding taxes, only federal withholding taxes.